

**MINUTES  
BIXBY BOARD OF ADJUSTMENT  
BIXBY CITY HALL, COUNCIL CHAMBERS  
7 PM, JULY 26, 2001**

**Special Council Meeting with the Board of Adjustment and Planning Commission. Mayor Williams, Council Persons Todoroff, Ferree, Knapp were present. Planning Commission Members Sherrill, Paxson, Powell, and Davis were present. City Manager Micky Webb, Public Works Director, Mike Jones, City Attorney Phil Frazier were present.**

<b>MEMBERS PRESENT</b>	<b>STAFF PRESENT</b>	<b>MEMBER ABSENT</b>
<b>JEFF WILSON</b>	<b>JIM COFFEY</b>	
<b>CARL CARNAHAN</b>		
<b>DAVE HILL</b>		
<b>LONNIE JEFFRIES</b>		

- 1. The Council handles two items of business on their agenda.**
- 2. Discussion with the Planning Commission and Board of Adjustment on Plats and Zoning Issues.**

The following items were discussed:

- a. Getting plats right before they are passed on the City Council.
- b. Getting involvement of the staff with developers and answering phone calls.
- c. Meeting expectations and the need for information.
- d. Good communication between the City Staff, Boards, and developers.
- e. Good follow up and the need for feedback from the Council and Staff.
- f. Better perception of the City fostered by better communication, better feed back, responding to the needs of developers.
- g. Plats – Preliminary can have contingencies but Final Plats should have everything worked out.
- h. Mayor mentioned the new ordinance being constructed so the process and what is expected is spelled out. There will be a new sketch plat to help developer get plats worked out before they spend a lot of money.
- i. An attempt is being made to upgrade the ordinances and the process so new products that are market driven can be built.

- j. The Memorial Corridor was discussed and the work of the Architectural Committee to get a better appearance on Memorial.
- k. The Comprehensive Plan was discussed.
- l. Training materials and classes were discussed. The Mayor would like the City Planner to supply training opportunities.
- m. Mike Jones was praised for his work and he shared with the group some of his concerns.
- n. Education, Communication, and good Expectations was the key elements of discussion.

No formal action was taken. Mayor Wills called adjournment at 8:30 pm

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Approval

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Date