

**CITY COUNCIL MEETING**  
COUNCIL ROOM  
116 W. Needles, Bixby, OK 74008  
November 26, 2007            7:00 P.M.

CALL TO ORDER

Chairman Bowen

ROLL CALL

City Clerk

**CONSENT AGENDA**

CITY CLERK'S REPORT

Consider and approve:

- a)** Minutes of 11/12/07 City Council Meeting.
- b)** Blanket Purchase Orders for December, 2007.
- c)** Advertising for bids on Dawes Office Building renovations.
- d)** One-time incentive pay for all employees, taxes to be paid by the City.
- e)** Purchase of infield dirt from J&J Sand in the amount of \$2,500.00 for all ball fields.
- f)** Purchase of chemicals from Estes Chemicals in the amount of \$5,000.00 for Parks and ball fields.
- g)** Purchase of crusher run rock from APAC in the amount of \$2,500.00 for Parks and Ball fields for roads and parking areas.
- h)** Postponement of hiring additional employees until March, 2008.
- i)** Authorize signature of DEQ permit application for construction of Sanitary Sewer and Water Lines for the Downtown Church of Christ development.
- j)** Holiday Schedule for Calendar Year 2008.
- k)** City Council Meeting Schedule for Calendar Year 2008.
- l)** Planning Commission Meeting Schedule for Calendar Year 2008.

- m)** Architectural Committee Meeting Schedule for Calendar Year 2008.
- n)** Board of Adjustment Meeting Schedule for Calendar Year 2008.
- o)** Technical Advisory Committee Meeting Schedule for Calendar Year 2008.
- p)** Purchasing unleaded gasoline for \$12,500.00.
- q)** City Manager attending the Annual Winter Conference for Professional City Administrators in Stillwater, Oklahoma on January 9<sup>th</sup> through January 11<sup>th</sup>, 2008.

### **REGULAR AGENDA**

- I.** Discuss and/or approve Environmental Review Record for 12982 CDBG 07 Sanitary Sewer Infrastructure, Wastewater Lines in the Jim King Addition.
  - a. Designate the City's Chief Executive Officer, the Mayor, as the certifying officer under the National Environmental Policy Act of 1969 to assume overall responsibility for the environmental review process.
  - b. Make a Finding of Categorical Exclusion/Exempt from Release of Funds Publication on the Environment for the 12982 CDBG 07 Sanitary Sewer Infrastructure Program.
  - c. Authorize the Mayor to sign the CDBG Certification of Leverage, Environmental Certification and Request for Release of Funds.
  - d. Approve an Antidisplacement Plan for the CDBG Sanitary Sewer Infrastructure Program.

Andy Armstrong, INCOG

- II.** Discuss and/or approve Change Order #3, for Fire Station #2 for the total amount of \$4,926.00 to Atlas General Contractors, items listed as follows:
  - 1) Gutter Guards - \$990.00
  - 2) 2 new exit lights - \$1,406.00

3) Repair to asphalt pavement at S. 85<sup>th</sup> E. Ave -  
\$2,530.00.

Steve Abel, Fire Chief

**III.** Discuss and/or approve supplemental budget appropriation for chemicals in the amount of \$30,000.00, for Park Department. Don Cash, Park Director

**IV.** First reading of an ordinance to amend Ordinance No. 272 to approve PUD 61 – Tanner Consulting, LLC rezoning property located in the NW/4 SW/4 of Section 13, T17N, R13E in the CG General Commercial District with overlay zoning Planned Unit Development Number 61 for Marquis on Memorial. Erik Enyart, City Planner

**V.** Discussion and possible action to approve a Preliminary Plat for Lantern Hill, being the NE/4 of the SE/4 of Section 15, T-17-N, R-13-E; Lantern Hill, LLC, Applicant. Erik Enyart, City Planner

**VI.** Discussion and possible action to approve a Preliminary Plat for Bixby Station, located in the SW/4 of Section 01, T-17-N, R-13-E; Bruce Wood, Applicant. Erik Enyart, City Planner

**VII.** Discussion and possible action to approve a Waiver of the Platting requirement of Zoning Code Section 260 for property in the SE/4 SE/4 Section 34, T17N, R13E located at the southwest corner of Memorial Dr. and Bixby Creek. Erik Enyart, City Planner

**VIII.** Discuss and/or approve an Earth Change Permit for Robert F. Canada at 11275 South 89<sup>th</sup> E. Ave. Jared Cottle, Engineer

**IX.** Discuss and/or approve right-of-way acquisition by JKC Enterprises, LLC on the 2006 Bond - 131<sup>st</sup> & Memorial Intersection Widening Project. Jared Cottle, Engineer

- X.** First Reading of Storm Water Management and Enforcement Ordinance in keeping with the City's Phase II Storm Water Management Program and Storm Water Discharge Permit requirements.  
Bea Aamodt, Public Works Director
- XI.** Recess Regular Meeting and Enter Executive Session.  
Mayor Bowen
- XII.** Executive Session:
  - a. Discuss the purchase of real property pursuant to 25 O.S. Sec. 307 (b) 3.
  - b. Discuss the purchase of easements on real property pursuant to 25 O.S. Sec. 307 (b) 3.
 Mayor Bowen
- XIII.** Exit Executive Session and Reconvene Regular Meeting.  
Mayor Bowen
- XIV.** Take any necessary action in regard to the purchase of real property for:
  - a. Paul Porche, 101 W. McKennon
  - b. Bixby School Property
 JKC Enterprises
- XV.** Take any necessary action in regards to the purchase of easements on real property.  
Mayor Bowen
- XVI.** New Business  
Mayor Bowen
- XVII.** Adjournment  
Mayor Bowen

Dated this 21<sup>st</sup> day of November, 2007 at 1:00 p.m., at City Hall, 116 W. Needles, Bixby, Oklahoma.

Respectfully Submitted,

Cheryl Sasser  
City Clerk

**BIXBY PUBLIC WORKS AUTHORITY**

Board of Trustees

Council Chambers

116 W. Needles, Bixby, OK 74008

November 26, 2007

Time: Following City Council Meeting

CALL TO ORDER

Chairman Bowen

ROLL CALL

City Clerk

**CONSENT AGENDA**

CITY CLERK'S REPORT

Consider and approve:

- a) Minutes of 11/12/07 City Council Meeting.
- b) Blanket Purchase Orders for December, 2007.
- c) Purchase order in the amount of \$5,000.00 to Water Products to replenish water parts and supplies inventory.
- d) Purchasing unleaded gasoline for \$12,500.00.
- e) One-time incentive pay for all employees, taxes to be paid by the City.
- f) Holiday Schedule for Calendar Year 2008.
- g) City Council Meeting Schedule for Calendar Year 2008.

**REGULAR AGENDA**

**I.** New Business

Mayor Bowen

**II.** Adjournment

Mayor Bowen

Dated this 21<sup>st</sup> day of November, 2007 at 1:00 p.m., at City Hall, 116 W. Needles, Bixby, Oklahoma.

Respectfully Submitted,

Cheryl Sasser  
City Clerk