

SPECIAL
CITY COUNCIL MEETING
COUNCIL ROOM
116 W. Needles, Bixby, OK 74008
November 12, 2007 7:00 P.M.

CALL TO ORDER

Chairman Bowen

ROLL CALL

City Clerk

CONSENT AGENDA

CITY CLERK'S REPORT

Consider and approve:

- a) Minutes of 10/22/07 City Council Meeting.
- b) Bill Printout.
- c) Purchase order in the amount of \$12,160.00 to Metro Builders for appliances for Fire Station #2.
- d) City Hall Open House on Friday, December 7, 2007 from 5:30 pm until 7:30 pm.
- e) Declaring 1997 Ford Crown Vic, VIN# 2FALP71W3VX193120 as surplus.
- f) Purchase Order in the amount of \$4825.00 for the purchase of radar interface cables from Turn Key Mobile.
- g) Authorize signature of DEQ permit application for construction of Sanitary Sewer Lines for South Village commercial development.
- h) \$8,000.00 for Terracon Consultants to provide Geo Technical Services for the FEMA Downtown Project.
- i) Purchase of Distributed Time Entry module from INCODE in the amount of \$6,472.00.
- j) City Treasurer to attend national conference with or without receipt of scholarship to cover costs.
- k) To obtain bids for new fencing at Keas Soccer Field, part of Bentley Park Phase II funding.
- l) Purchase order in the amount of \$10,000.00 to Golden Lawn Service for cemetery mowing.

- m)** Purchase Order to J&J Company for sand at Bentley Park in the amount of \$2,250.00.
- n)** Payment in the amount of \$2,637.00 to ABM Janitorial Services for cleaning City Hall and Dawes Office Suites.
- o)** Payment in the amount of \$14,400.00 to Ark Wrecking for residential demolition.
- p)** Payment in the amount of \$9,170.00 to Applied Concepts for Police Vehicle Equipment.
- q)** Payment in the amount of \$2,149.00 to Architects Collective for Dawes Office Renovation.
- r)** Payment in the amount of \$156,881.00 to Atlas General Contractors for Fire Station #2.
- s)** Payment in the amount of \$154,230.00 to BancFirst for GO Bonds 1992.
- t)** Payment in the amount of \$138,453.13 to Bank of Oklahoma for GO Bonds, Series 2006.
- u)** Payment in the amount of \$5,895.00 to Bank of Oklahoma for GO Bonds, Series 6/1/97, 6/1/06 and 6/1/07.
- v)** Payment in the amount of \$12,468.75 to Bank of New York for GO Bond 1995.
- w)** Payment in the amount of \$1,861.00 to CTI, Public Warning for storm siren service and repairs.
- x)** Payment in the amount of \$2,054.50 to Cross and Robinson for Estimate of Needs.
- y)** Payment in the amount of \$4,389.57 to Cross and Robinson for Audit 6/30/07 Financial Statements.
- z)** Payment in the amount of \$1,795.50 to Cross and Robinson for Audit 6/30/08 Financial Statements.
- aa)** Payment in the amount of \$2,376.00 to Easton Sod for Bixhoma Lake.
- bb)** Payment in the amount of \$2,566.50 to Fleet Distributors for Installation of Equipment for Police Vehicles.
- cc)** Payment in the amount of \$5,915.40 to Garver Engineers for Grant St. Rehabilitation and Extension and Armstrong Street Extension.
- dd)** Payment in the amount of \$6,400.00 to Golden Lawn for mowing 10/3 through 10/24.

- ee)** Payment in the amount of \$2,165.00 to Guaranty Abstract for property acquisitions.
- ff)** Payment in the amount of \$1,656.00 to Hot Rod Landscaping for mowing 9/28 through 10/28/07.
- gg)** Payment in the amount of \$3,470.00 to Hot Rod Landscaping for mowing 9/28 through 10/27/07.
- hh)** Payment in the amount of \$3,500.00 to INCOG for Stormwater Management Annual Fee's.
- ii)** Payment in the amount of \$2,250.00 to J&J Sand for Bentley Park.
- jj)** Payment in the amount of \$21,900.00 to JKC Enterprises for property contract acquisitions.
- kk)** Payment in the amount of \$3,835.00 to Kardwell International for Buy Bixby Tickets.
- ll)** Payment in the amount of \$11,521.00 to LeMasters Lawn Service for mowing contract-Bixby Creek and mowing 8/3 through 8/31/07.
- mm)** Payment in the amount of \$14,336.60 to McGuire Brothers Construction for Jim King Addition Collection Line Rehab.
- nn)** Payment in the amount of \$8,996.37 to Meshek & Associates for Downtown Drainage.
- oo)** Payment in the amount of \$3,182.50 to Michael S. Bates for Labor Relations Consulting Services.
- pp)** Payment in the amount of \$24,990.00 to Midwest Sporting Goods for Soccer Goals.
- qq)** Payment in the amount of \$4,600.00 to Mickle and Associates for mowing.
- rr)** Payment in the amount of \$2,628.00 to Northeastern Irrigation Landscape for Bentley Park Youth Baseball Improvements.
- ss)** Payment in the amount of \$83,763.20 to Outlaw Construction for 12" North Side Waterline Loops.
- tt)** Payment in the amount of \$62,556.61 to OCT Equipment for Case Loader Backhoe.
- uu)** Payment in the amount of \$2,217.86 to OCT Equipment for hazardous waste disposal supplies.
- vv)** Payment in the amount of \$30,300.07 to OMAG for liability and auto insurance.

- ww)** Payment in the amount of \$27,460.00 to Planning Design Group for Bentley Park.
- xx)** Payment in the amount of \$2,498.69 to Tom's Electric for replace and repair wood strips and install Christmas Lights.
- yy)** Payment in the amount of \$251,008.10 to Yocham Enterprises for Downtown Drainage Improvements.

REGULAR AGENDA

- I.** Discuss and/or take action on agreement with INCOG to allow them to retain 1% of the annual 9-1-1 wireless fee receipts to provide funding for collection of the fees provided for by law.
Darita Huckabee, INCOG Legal & Legislative Affairs

- II.** Discuss and/or take action on declaring the property as surplus property, generally described as North of La Casa Movil Estates and West of The Cross Creek Development and legal description as a tract of land situated in a part of the SW/4, Section 2, T-17-N, R-13-E, of the Indian Base and Meridian, Tulsa County, State of Oklahoma, being more particularly described as follows: Commencing at the Northeast Corner of the SW/4, of Section 2, T-17-N, R-13-E, thence S 00°24'28" W and along the West line of the SE/4 of said Section 2 for 958.72 feet to the point of beginning, also being the northwest corner of Crosscreek, an addition to the City of Bixby, Tulsa County, according to the recorded plat thereof, thence continuing S 00°24'28" W and along the west property line of Crosscreek a distance of 361.81 feet to a point, which is the southwest corner of said Crosscreek, thence S 89°59'09" W and along the north line of La Casa Movil Estates 2nd, an addition to the City of Bixby, Tulsa County, according to the recorded plat thereof, a distance of 661.28 feet to the northwest corner of said La Casa Movil Estates 2nd, which is also a point on Fry Creek Right-of-Way; thence N 29°00'00" E and

along the Fry Creek Right-of-Way a distance of 220.00 feet to a point: thence N 38°21'45" E and along the Fry Creek Right-of-Way a distance of 213.83 feet to a point; thence N 85°00'00" E and along the Fry Creek Right-of-Way a distance of 110.00 feet to a point; thence S 88°35'56" E and along the Fry Creek Right-of-Way a distance of 315.00 feet to the point of beginning.

Phil Frazier

III. Discuss and/or approve if necessary advertising for bids for the lease of the above caption agenda item #2 with underlying zoning agricultural. Phil Frazier

IV. Discuss and/or take action to approve the Bixby Police Department's Fingerprinting Service Policy. Interim Police Chief James Kite

V. Discuss and/or take action to approve Change Order #1 and 2 on new Fire Station #2, in the amount of \$54,276.27 and authorize the Mayor to sign off on change orders. Steve Abel, Fire Chief

VI. Discuss and/or take action on nuisance abatement on 17208 S. 91st E. Ave. Vacant home, high grass/weeds, trash/debris. Steve Abel, Fire Chief

VII. Discuss and/or take action to approve Second Reading of an ordinance to amend Ordinance No. 272 to approve BZ-335 – JR Donelson rezoning property addressed 7228 E. 151st Street South from IL (Industrial) to CH (Commercial). Erik Enyart, City Planner

VIII. Discuss and/or take action on a Notice of Intent (NOI) submittal for a grant application to update the Multi-Hazards Mitigation Plan. Erik Enyart, City Planner

IX. Discuss and/or take action on an Earth Change Permit for Jiffy Lube located on southeast corner of 118th & Memorial, just north of Bixby Centennial Plaza. Jared Cottle, Engineer

- X.** Discuss and/or take action on an Earth Change Permit for Robert F. Canada at 11275 South 89th E. Ave.
Jared Cottle, Engineer
- XI.** Discuss and/or take action on an Earth Change Permit for the Downtown Church of Christ.
Jared Cottle, Engineer
- XII.** Discuss and/or take action on accepting Change Order No. 2 for Phase 1 of the Bentley Park Bond Project in the amount of \$2,628.00 for additional sod to provide erosion control.
Jared Cottle, Engineer
- XIII.** Discuss and/or take action on accepting bids for the Rachel Street Drainage Improvements Project and awarding the contract to Tri-Star Construction, LLC; the lowest, responsive, responsible bidder in the Total Bid amount of \$95,720.00 and approving Change Order No. 1 in the deductive amount of \$38,655.00 for a total of \$57,065.00.
Jared Cottle, Engineer
- XIV.** Discuss and/or approve using excess funds from DESCO sales tax receipts to fund street and road improvements either by one of the following actions:
1. Designating the funds for that purpose in the General Fund.
2. Transferring the funds to the Street & Alley Cash Fund. Councilor Joe Williams
- XV.** Discuss and/or approve an Ordinance providing for Pro-Rata reimbursement to the City of Bixby, Oklahoma, for cost incurred in the looping of the water line between 101st Street and 131st Street along Sheridan Road and Mingo Road and declaring an emergency. Phil Frazier
- XVI.** Discuss and/or approve an Ordinance entered Nunc Pro Tunc correcting Scrivener's error and omission within the City Code/Zoning Code, Title 11, Chapter 8, Supplementary Regulations, and declaring an emergency.
Phil Frazier

- XVII.** Discussion and/or approval of a resolution supporting the transfer of one-half penny of state sales taxes to the cities and towns in Oklahoma. Mayor Bowen
- XVIII.** Discuss and/or approve paying off Sales Tax Revenue Bonds, Series 2002, dated November 15, 2002 in the original principal amount of \$2,765,000.00 to be done by resolution and including supplemental budget appropriation to accomplish same and allocation of excess proceeds. Bonds to be paid off December 1, 2007. Micky Webb
- XIX.** Recess Regular Meeting and Enter Executive Session. Mayor Bowen
- XX.** Executive Session:
a. Discuss the purchase of real property pursuant to 25 O.S. Sec. 307 (b) 3.
b. Discuss the purchase of easements on real property pursuant to 25 O.S. Sec. 307 (b) 3.
c. Discuss the hiring of a Police Chief pursuant to 25 O.S. Sec. 307 (b) 1. Mayor Bowen
- XXI.** Exit Executive Session and Reconvene Regular Meeting. Mayor Bowen
- XXII.** Take any necessary action in regard to the purchase of real property for:
1. Maria Perez, 321 E. McKennon
2. Maria Perez, 211 E. 151st Street
JKC Enterprises
- XXIII.** Take any necessary action in regard to the purchase of easements on real property. Jim Coffey, JKC Enterprises
- XXIV.** Take any necessary action to confirm the hiring of a Police Chief as recommended by the City Manager. Micky Webb

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| XXV. | New Business | Mayor Bowen |
| XXVI. | Adjournment | Mayor Bowen |

Dated this 8th day of November, 2007 at 4:00 p.m., at City Hall, 116 W. Needles, Bixby, Oklahoma.

Respectfully Submitted,

Cheryl Sasser
City Clerk

**SPECIAL MEETING
BIXBY PUBLIC WORKS AUTHORITY**

Board of Trustees
Council Chambers
116 W. Needles, Bixby, OK 74008
November 12, 2007
Time: Following City Council Meeting

CALL TO ORDER

Chairman Bowen

ROLL CALL

City Clerk

CONSENT AGENDA

CITY CLERK'S REPORT

Consider and approve:

- a)** Minutes of 10/22/07 City Council Meeting.
- b)** Bill Printout
- c)** Purchase order in the amount of \$2,760.00 to L&L Construction for emergency repairs of Shannondale Lift Station.
- d)** Purchasing KEG jetter nozzles for \$3,932.11 from CASECO Truck Body and Equipment Sales.
- e)** Purchase Order in the amount of \$5,000.00 to Water Products to replenish the materials for emergency waterline repairs.
- f)** Payment in the amount of \$1,780.00 to American TrainCo for training for White and Wright.
- g)** Payment in the amount of \$7,963.95 to B. Ethridge for gasoline.
- h)** Payment in the amount of \$7,928.90 to B. Ethridge for gasoline.
- i)** Payment in the amount of \$2,425.00 to Bank of Oklahoma for 2002 Sink Fund, 2002 Tax Rev Bond, 2001 Sinking Fund and 1998 Sinking Fund.

- j)** Payment in the amount of \$6,185.08 to Cross & Robinson for Financial Statements and Estimate of Needs.
- k)** Payment in the amount of \$2,760.00 to L&L Construction for repairs to Shannondale Lift Station at 106th St. East & 111th Street South.
- l)** Payment in the amount of \$30,300.07 to OMAG for liability & auto insurance.
- m)** Payment in the amount of \$2,500.00 to Tyler Technologies for Laserfiche CRM Suite Interface.
- n)** Payment in the amount of \$1,790.56 to Water Products for various parts.

BPWA REGULAR AGENDA

- I.** Discuss and/or approve paying off Sales Tax Revenue Bonds, Series 2002, dated November 15, 2002 in the original principal amount of \$2,765,000.00 to be done by resolution and including supplemental budget appropriation to accomplish same and allocation of excess proceeds. Bonds to be paid off December 1, 2007. Micky Webb

- II.** Discuss and/or take action on purchasing handheld units for meter readers in the amount of \$21,365.00 from Datamatic. Bea Aamodt, Public Works Director

- III.** Discuss and/or take action on contract with Ken Laster for \$48,200.00 for sanitary sewer point repair at 9806 S. 118th Street. Bea Aamodt, Public Works Director

- IV.** Present Association of Builders and Contractors Award for Bixby Waste Water Treatment Plant. Bea Aamodt, Public Works Director

- V.** Discuss and/or take action in regard to alternative uses for the Bixhoma Lake and/or the water at the lake. Councilor Tom Daniels
- VI.** Reconsideration of the equipment advertised for sale. Councilor Tom Daniels
- VII.** New Business Mayor Bowen
- VIII.** Adjournment Mayor Bowen

Dated this 8th day of November, 2007 at 4:00 p.m., at City Hall, 116 W. Needles, Bixby, Oklahoma.

Respectfully Submitted,

Cheryl Sasser
City Clerk