

CITY COUNCIL MEETING
COUNCIL CHAMBERS
116 W. Needles, Bixby, OK 74008
September 8, 2008 6:00 P.M.

CALL TO ORDER

CHAIRMAN BOWEN

ROLL CALL

CITY CLERK

CONSENT AGENDA

CITY CLERK'S REPORT

Consider and approve:

- a. Minutes of 8/25/08 City Council Meeting.
- b. Minutes of 8/28/08 Special Council Meeting.
- c. Minutes of 9/3/08 Special Council Meeting @ 1:30 p.m.
- d. Minutes of 9/3/08 Special Council Meeting @ 4:30 p.m.
- e. Bill Listing.
- f. City employees, staff and Council to participate in the City Wide Chamber of Commerce picnic scheduled on September 16, 2008 at Washington Irving Park, hours are 5:30pm to 9:00pm, City of Bixby to donate \$500.00 towards the purchase of food and drinks for the employees.
- g. Purchase Order in the amount of \$2,576.00 to Arbor Masters to trim trees in the ROW for school bus routes.
- h. Purchase Order in the amount of \$6,800.00 to Davenport's Welding & Dock Service, L.L.C., for fishing dock repairs at Bixhoma Lake.
- i. Purchase Order in the amount of \$3,750.00 to Street Lamps of America for refinishing and repairing new bulb fixtures on street lamps at Charlie Young Park.
- j. City to pay for employee flu shots to be administered by Urgent Care of Green Country, Bixby location. In an amount not to exceed \$25/each.
- k. Request received from Robin Monnot, to barricade street for Shannondale South HOA Block Party September 20, 2008, 3pm until 6pm, dead end located at 106th East Ave. and East 115th Place South.
- l. MOU with Tulsa City County Health Department to establish a non-expiring cooperative agreement with the City of Bixby to allow the Health Department to provide rapid vaccination and

- other health intervention services in the event of a public health emergency.
- m. Purchase order in for renewal of maintenance agreement with L3 Communications in the amount of \$1,895.00 for software upgrades and technical support for the in-car video system.
 - n. Purchase order to North 40 Small Animal Hospital for animal impound fees in the amount of \$2,480.06.
 - o. Purchase order to Galls in the amount of \$15,989.00 for Police Uniforms.
 - p. Declaration of additional item as surplus – old animal cage system to be removed from the animal control truck.
 - q. Authorizing staff to receive quotes for erosion repairs at Lake Bixhoma.
 - r. Office supplies/items to be declared as surplus and placed in the Auction to be held on September 20,2008.
 - s. Approve addendum with Tulsa County Sheriff's Office to raise amount from \$54,055 to \$55,000. City of Bixby to receive additional amount of \$945.00. Original memorandum was approved by Council on June 9, 2008.
 - t. Payment in the amount of \$2869.02 to APAC, Oklahoma for asphalt/gravel.
 - u. Payment in the amount of \$15,020.00 to Arbor Masters Tree Service for commercial tree pruning.
 - v. Payment in the amount of \$8,997.00 to Architects Collective for professional services on Bixby Fire Station, Dawes Building and Police Offices.
 - w. Payment in the amount of \$2,389.13 to Same Day Auto Repair.
 - x. Payment in the amount of \$217,336.83 to Planning Design Group for Bentley Park services.
 - y. Payment in the amount of \$10,256.27 to Citizens Security Bank for fire truck payment – September 2008.
 - z. Payment in the amount of \$1,664.11 to CLEET for Penalty Assessment Fees.
 - aa. Payment in the amount of \$2,555.79 to Concrete Services for shotcrete application on crossing at 203rd Street.
 - bb. Payment in the amount of \$13,177.34 to Cross & Robinson for auditing services through June 30, 2008.
 - cc. Payment in the amount of \$40,754.00 to EMSA for first quarter subsidy payment for fiscal year 6/30/09.
 - dd. Payment in the amount of \$28,373.33 to FBS Engineers for engineering services on 151st street widening.
 - ee. Payment in the amount of \$10,270.00 to Golden Lawn & Landscape for mowing services.

- ff. Payment in the amount of \$3,165.00 to Guaranty Abstract Company for properties.
- gg. Payment in the amount of \$4,150.00 to Harden & Associates for Boundary & Topo Survey.
- hh. Payment in the amount of \$4,244.00 to Hot Rod Landscaping for mowing services.
- ii. Payment in the amount of \$22,761.00 to Hudiburg Auto Group for new vehicle.
- jj. Payment in the amount of \$4,501.79 to INCOG for Administrative Services.
- kk. Payment in the amount of \$7,575.00 to JKC Enterprises for FEMA Downtown consulting fees.
- ll. Payment in the amount of \$4,600.00 to Jones Trailer Co. for animal control unit.
- mm. Payment in the amount of \$17,440.00 to Ken Laster Company for supplies and labor.
- nn. Payment in the amount of \$4,653.80 to Kleinfelder for professional services on 121st Street Rehab.
- oo. Payment in the amount of \$6,452.60 to LandPlan Consultants for professional services.
- pp. Payment in the amount of \$28,296.00 to LeMasters Lawn Service for mowing contract.
- qq. Payment in the amount of \$3,847.27 to L&M Office Furniture for Dawes Building furniture.
- rr. Payment in the amount of \$9,460.13 to Lot Maintenance of Oklahoma for mowing contract.
- ss. Payment in the amount of \$5,500.00 to Mickle and Associates for mowing contract.
- tt. Payment in the amount of \$2,558.45 to OCT Equipment for equipment rental and supplies.
- uu. Payment in the amount of \$1,814.11 to OSBI for AFIS fees.
- vv. Payment in the amount of \$1,875.75 to Paperwork for supplies.
- ww. Payment in the amount of \$2,999.21 to Phoenix Enterprises for supplies.
- xx. Payment in the amount of \$15,584.60 to PDG, Inc. for services for Bentley Park.
- yy. Payment in the amount of \$3,152.79 to Quill for chairs for conference room at Dawes Building.
- zz. Payment in the amount of \$1,799.95 to Terracon for Bentley Park project.
- aaa. Payment in the amount of \$4,822.50 to Traffic Signals, Inc. for supplies.
- bbb. Payment in the amount of \$2,172.84 to UniFirst for clothing.

- ccc. Payment in the amount of \$4,134.00 to Verde Vista Resources for mowing contract.
- ddd. Payment in the amount of \$1,874.60 to Professional Turf Products for equipment rental and supplies.
- eee. Payment in the amount of \$358,265.79 to Yocham Enterprises for Downtown Drainage Improvements.
- fff. Payment in the amount of \$3,650.00 to Youth Services of Tulsa for Municipal Court Referrals through June 30, 2008.

REGULAR AGENDA

- I. Discuss and/or approve Proclamation to declare April 4, 2009 as “Northeast Oklahoma Square Dance Association Day”.
Mayor Ray Bowen
- II. Discuss and/or approve ORU to hold free clinics for Baseball, Soccer, and Basketball in Bixby for any age group wanting to attend.
Don Cash and Bob Canada
- III. Discuss and/or take action on an Earth Change Permit for Clark Taylor, 14280 South Yale Ave. Jared Cottle, City Engineer
- IV. Discuss and/or take action on accepting bids for the 2006 Bond – Armstrong Street Extension and awarding the contract to Yocham Enterprises, Inc., the lowest, responsive, responsible bidder in the Base Bid amount of \$1,072,614.00. Jared Cottle, City Engineer
- V. Discuss and/or take action on amendment to HISINC contract for providing additional services in response to FEMA comments on Bentley Park CLOMR/LOMR Applications in an amount not-to-exceed \$6,000. Jared Cottle, City Engineer
- VI. Discuss and/or take action on proposal from Architects Collective to prepare Bid Documents for repairs to Fire Station No. 1. Jared Cottle, City Engineer
- VII. Discuss and/or approve nuisance abatements to the following properties. Proper notification was made to owners with no response or action taken in specified time:
 - A. 7518 E. 118th Street – High grass/weeds, tree limbs debris EUTS/Mike Witte \$399.00

- B. 11601 S. Memorial – High grass/weeds, tree limb debris
trash/debris, dilapidated vehicles, construction debris
Falls Group \$4,050.00
- C. 8339 E. 131st Place - Trash/debris, tree limbs/overgrown
EUTS/Mike Witte \$199.00
- D. 506 & 508 W. Tucson – High grass/weeds, trash/debris, tree
limbs, trees overgrown
ROS, Inc/James Reed \$900.00
- E. 309 E. Stadium Road – High grass/weeds, trash/debris,
dilapidated building, tree limb debris
ROS, Inc/James Reed \$1,375.00

Mike Webster

VIII. Discuss and/or approve posted properties for possible abatement.
Proper notification made to owners with no response or action taken in
specified time.

- A. 08-0795 - 16919 S. 88th E. Avenue Lot 2/Blk 9 Saker Addn
High grass/weeds, trash/debris, tree limb debris
- B. 08-08109 – 17430 S. 92nd E. Ave. Lot 4/Blk 5 Southtown
High grass/weeds.

Mike Webster

IX. New Business Mayor Bowen

X. Adjournment Mayor Bowen

Dated this 5th day of September, 2008 at 3:00 p.m., at City Hall, 116 W.
Needles, Bixby, Oklahoma.

Respectfully Submitted,

Cheryl Sasser
City Clerk

BIXBY PUBLIC WORKS AUTHORITY

Board of Trustees
Council Chambers
116 W. Needles, Bixby, OK 74008
September 8, 2008
Time: Following City Council Meeting

CALL TO ORDER

Chairman Bowen

ROLL CALL

City Clerk

CONSENT AGENDA

CITY CLERK'S REPORT

Consider and approve:

- a. Minutes of 8/25/08 City Council Meeting.
- b. City employees, staff and Council to participate in the City Wide Chamber of Commerce picnic scheduled on September 16, 2008 at Washington Irving Park, hours are 5:30pm to 9:00pm, City of Bixby to donate \$500.00 towards the purchase of food and drinks for the employees.
- c. Purchase of SMART Board System for conference room in Dawes building in an amount not to exceed \$4,600.00.
- d. Purchase Order for Industrial Motor Services repairing pumps at Saker Lift Station for \$5,000.00.
- e. Payment in the amount of \$3,765.00 to Accurate Environmental for supplies.
- f. Payment in the amount of \$9,870.88 to B. Ethridge for fuel.
- g. Payment in the amount of \$989.00 to Citizens Security Bank for equipment purchase.
- h. Payment in the amount of \$5,000.00 to Clark Construction for deposit refund.
- i. Payment in the amount of \$13,177.34 to Cross & Robinson for auditing services through June 30, 2008.
- j. Payment in the amount of \$900.00 to Golden Lawn & Landscape for mowing services.
- k. Payment in the amount of \$3,500.00 to INCOG for Stormwater Management Annual Fee for FY 2008/09.
- l. Payment in the amount of \$6,882.00 to Mike Ozbun Enterprise for parts and repair.

- m. Payment in the amount of \$1,500.00 to JaniKing for janitorial services for City Hall for September 2008.
- n. Payment in the amount of \$1,200.00 to Ken Laster Company for supplies and installation.
- o. Payment in the amount of \$9,188.00 to L & M Office Furniture for office furniture for Dawes Building.
- p. Payment in the amount of \$162,767.66 to Oklahoma Water Resources Board for semi-annual statement.
- q. Payment in the amount of \$384.01 to Paperworks for supplies.
- r. Payment in the amount of \$2,151.58 to UniFirst for clothing.
- s. Payment in the amount of \$4,526.90 to Water Products for supplies.

REGULAR AGENDA

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| I. | New Business | Mayor Bowen |
| II. | Adjournment | Mayor Bowen |

Dated this 5th day of September, 2008 at 3:00 p.m., at City Hall, 116 W. Needles, Bixby, Oklahoma.

Respectfully Submitted,

Cheryl Sasser
City Clerk