

CITY OF BIXBY
COUNCIL MEETING
COUNCIL ROOM
116 W. Needles, Bixby, OK 74008
August 14, 2006 7:00 P.M.

CALL TO ORDER

Mayor Bowen

ROLL CALL

City Clerk

INVOCATION

CONSENT AGENDA

CITY CLERK'S REPORT

Discuss and/or approve:

- a) City Council Minutes from July 24, 2006 meeting
- b) Bills
- c) Purchase Order to Visiting Nurse Association for Flu shots for city employees at a cost of \$25.00 per employee scheduled for 11/06/06.
- d) Authorize requesting bids for the replacement of the roof at City Hall.
- e) Purchase Order to Air Assurance in the amount of \$2,700.00 for repairs to City Hall A/C Units.
- f) Purchase Order to Air Assurance in the amount of \$640.00 for repairs to City Hall A/C Units from damage received from last hail storm, money to be reimbursed by city insurance OMAG.
- g) Acknowledge receipt of Permit No. ST000072060185, Bixby North Wastewater Treatment Facility Improvements, S-20403.
- h) Acknowledge receipt of Permit No. SL000072060774, Woodcreek Village Addition Sanitary Sewer Line Extension, S-20438.
- i) Acknowledge receipt of Permit No. WL000072060773, Woodcreek Village Addition Potable Water Line Extension, Facility No. 1020406.

- j) Acknowledge receipt of Permit No. WL000072060396, The Legends Subdivision Potable Water Line Extension, Facility No. 1020406.
- k) Payment of animal impound fees for North 40 Small Animal Hospital in the amount of \$1,896.00.
- l) Payment in the amount of \$3,931.64 to B&G Chemical for chemicals.
- m) Payment in the amount of \$3,799.00 to CASCO Industries for Fire Department Equipment.
- n) Payment in the amount of \$5,915.00 to Cottle Engineering for Engineering Services through May, 2006.
- o) Payment in the amount of \$3,050.95 to Cindi Cambell for college reimbursement.
- p) Payment in the amount of \$1,535.72 to Dell for computers and equipment.
- q) Payment in the amount of \$3,000.00 to Diamond Lawn for ground maintenance for 6/3 & 6/4/06.
- r) Payment in the amount of \$4,500.00 to Diamond Lawn for ground maintenance for 7/1, 7/15 and 7/29/06.
- s) Payment in the amount of \$5,525.40 to Garver Engineers for 121st & Memorial Street Widening.
- t) Payment in the amount of \$2,150.00 to Hill's Janitorial Services for cleaning services for July, 2006.
- u) Payment in the amount of \$10,843.00 to INCODE for network support and annual software maintenance 7/1/06 – 6/30/07.
- v) Payment in the amount of \$2,389.42 to INCOG for Legislative Consortium Fee, Stormwater Management Fee and Membership Dues 2006/2007.
- w) Payment in the amount of \$2,995.25 to INCOG for 1st Qtr. Membership Dues for FY 2006/07.
- x) Payment and Purchase Order in the amount of \$23,985.50 to MANNECO for Holiday Lights.
- y) Payment in the amount of \$2,047.00 to North 40 Animal Hospital for impound fees.
- z) Payment in the amount of \$28,304.00 to OG & E for upgrade decorative lights for Vision 2025.
- aa) Payment in the amount of \$34,140.92 to Oklahoma Municipal Assurance Group (OMAG) for automobile/liability insurance.

- bb) Payment in the amount of \$3,550.00 to Planning Design Group for Bentley Park – 2006 Bond Project.
- cc) Payment in the amount of \$48,949.78 to Ram Engineering for Pecan Park Gravity Sewer Line.
- dd) Payment in the amount of \$2,300.00 to Tulsa Tie-Scaping for Police Firing Range.
- ee) Payment in the amount of \$19,602.00 to Wayest for Fire Department Equipment.
- ff) Payment in the amount of \$2,480.00 to Renaissance Hotel for Oklahoma Municipal League Seminar week of 8/16/06.

REGULAR MEETING

- I. Discuss and/or approve Resolution calling for vote of City of Bixby Charter change in reference to Election to Council qualifications. Phil Frazier

- II. Discuss and/or approve a proposal for professional services (Human Resources) from Joe Ramirez. The amount of \$1,000.00 per month for ten hours of consulting in the form of a retainer with the agreement starting on August 15, 2006 with the City of Bixby. Micky Webb

- III. A Resolution increasing the minimum water charge assessed by the Bixby Public Works Authority, increasing the usage charges assessed for use of water of the Bixby Public Works Authority, repealing all resolutions in conflict therewith. Phil Frazier

- IV. Discuss and/or approve award contracts for demolition of structures in the downtown area part of the FEMA Grant. Jim Coffey

- V. Discuss and/or approve award contracts for demolition of 12102 S. 85th East Ave. to build new Fire Station. Jim Coffey

- VI.** Discuss and/or approve low quote of \$17,000.00 and an alternate amount not-to-exceed \$1,500.00 from Tri-Star Construction to repair large sinkhole in the Maintenance road of Fry Ditch north of 121st Street, east side of the ditch.
Bea Aamodt, Public Works Director
- VII.** Discuss and/or approve proposal from Aquaterra Environmental Solutions for \$14,837.99 to perform Phase 2 Environmental Assessment for 151st Street widening.
Bea Aamodt, Public Works Director
- VIII.** Discuss and/or approve an engineering proposal from Meshek & Associates for the FEMA Downtown Drainage Project in the amount of \$168,500.00.
Bea Aamodt, Public Works Director
- IX.** Discuss and/or approve storm sewer variance request on Driveway Permit for Mr. Dale Pitman, 17205 S. 91st E. Ave.
Jared Cottle, Acting City Engineer
- X.** Discuss and/or approve OG&E final work scope for the Vision 2025 Downtown Streetscape Project.
Jared Cottle, Acting City Engineer
- XI.** Discuss and/or approve proposal from Aerial Data Service, Inc. for the amount of \$4,500.00 to provide aerial photography and mapping of the FEMA Downtown Drainage Project.
Jared Cottle, Acting City Engineer
- XII.** Discuss and/or approve accepting Change Order No. 1 for the installation of additional manhole and pipe for realignment of the Pecan Park Gravity Sewer Line in the amount of \$2,176.00.
Jared Cottle, Acting City Engineer
- XIII.** Discuss and/or approve advertising for bids for the King Addition Relief Sewer (FY 05 CDBG), Phase 2 of the South Memorial Business District Sewer.
Jared Cottle, Acting City Engineer

- XIV.** Discuss and/or approve advertising for bids for the North Wastewater Treatment Facility Improvements.
Jared Cottle, Acting City Engineer
- XV.** Discuss and/or approve policy changes at Bixhoma Lake including but not limited to the following:
 a. City adopt new rules for fishing and regulations
 b. New signage
 c. Obtain bids for new walking trail around lake (not necessarily paved)
 d. Mission statement for Citizens Committee
 Vice Mayor Tom Daniels
- XVI.** Discuss and/or approve Resolution approving and adopting the second amended agreement creating the Indian Nations Council of Governments (INCOG) providing membership for the Cherokee, Creek and Osage Indian Nations.
Micky Webb
- XVII.** Discuss and/or approve acceptance of the termination of the Bixby Industrial Trust Authority including acknowledgement of receipt of \$11,233.97 from the Authority as the residue of the Trust assets.
Phil Frazier
- XVIII.** Discuss and/or take action on tort claim received from Edward "Bruce" and Diane Welch on 6/15/06.
Phil Frazier
- XIX.** New Business
Mayor Bowen
- XX.** Adjournment
Mayor Bowen

Dated this 11th day of August, 2006 at 3:00 P.M., at Bixby City Hall,
116 W. Needles, Bixby, Oklahoma.

Respectfully submitted,

Cheryl Sasser
City Clerk

BIXBY PUBLIC WORKS AUTHORITY

Board of Trustees

Council Chambers

116 W. Needles, Bixby, OK 74008

July 24, 2006

Time: Following City Council Meeting

CALL TO ORDER

Mayor Bowen

ROLL CALL

City Clerk

CITY CLERKS REPORT

Consider and Approve:

- a) City Council Minutes from 7/24/06.
- b) Bills
- c) Purchase Order to Visiting Nurse Association for Flu shots for city employees at a cost of \$25.00 per employee scheduled for 11/06/06.
- d) Purchase Order to Air Assurance in the amount of \$10,828.00 for repairs to Dawes Building A/C Units from hail damage storm, money will be reimbursed from city insurance company OMAG.
- e) Accepting Change Order No. 1 for the installation of additional manhole and pipe for realignment of the Pecan Park Gravity Sewer Line in the amount of \$2,176.00.
- f) Contract with Emergency Power Systems, Inc. in the amount of \$3,158.00 to provide one (1) year of maintenance services for the City's existing lift station generators.
- g) Payment in the amount of \$7,388.00 to B. Ethridge for fuel.
- h) Payment in the amount of \$9,178.46 to B. Ethridge for fuel.
- i) Payment in the amount of \$2,425.00 to Bank of Oklahoma for 98 Sinking Fund, 2001 Sinking Fund, 2002 Sinking Fund and 2002 Sales Tax Rev. Bond.
- j) Payment in the amount of \$2,896.45 to Gellco Clothing for safety equipment and clothing for street department.

- k) Payment in the amount of \$10,843.00 to INCODE for annual software maintenance and network support for 7/1/06 – 6/30/07.
- l) Payment in the amount of \$13,210.01 to Oklahoma Municipal Assurance Group (OMAG) for automobile/liability insurance.
- m) Payment in the amount of \$3,230.00 to TruGreen LandCare for right of way mowing service – 7/8, North Lagoon Mowing – 7/8, and South Lagoon Mowing – 7/14/06.

BPWA MEETING

- I. Discuss and/or approve a proposal for professional services (Human Resources) from Joe Ramirez. The amount of \$1,000.00 per month for ten hours of consulting in the form of a retainer with the agreement starting on August 15, 2006 with the City of Bixby. Micky Webb

- II. Discuss and/or approval of a Resolution to increase water rates and the minimum water charge by 10.1% as required by bond indentures and loan agreements due to rate increase imposed by the City of Tulsa Utilities. Increase effective on October 1, 2006. This is the first increase in water rates since October of 2002. Micky Webb

- III. New Business Mayor Bowen

- IV. Adjournment Mayor Bowen

Dated this 11th day of August, 2006 at 3:00 P.M., at Bixby City Hall,
116 W. Needles, Bixby, Oklahoma.

Respectfully submitted,

Cheryl Sasser
City Clerk