

CITY COUNCIL MEETING
COUNCIL CHAMBERS
 116 W. Needles, Bixby, OK 74008
 June 23, 2008 6:00 P.M.

CALL TO ORDER

CHAIRMAN BOWEN

ROLL CALL

CITY CLERK

CONSENT AGENDA

CITY CLERK'S REPORT

Consider and approve:

- a) Minutes of 06/09/08 City Council Meeting.
- b) Minutes of 6/16/08 Special City Council Meeting.
- c) Blanket Purchase Orders for July, 2008.
- d) Proposal from Michael S. Bates for conducting employee training at a cost not to exceed \$1,750.00.
- e) Purchase order in the amount of \$1,400.00 to Gellco for the purchase of boots for Street employees and Cemetery employee.
- f) Purchase order in the amount of \$2,500.00 to UniFirst for the purchase of uniforms for Street employees and Cemetery employee.
- g) Purchase order in the amount of \$7,226.00 to SignalTek to repair traffic light at 171st and Memorial.
- h) Transfer of \$50,000.00 from General Fund to Cemetery Maintenance Fund.
- i) Transfer to clear due to/from as follows:

From:	\$	To:	\$
Stormwater	58,107.62	General	58,107.62
Cem. Maint.	2,706.45	General	2,706.45
Park	11,601.60	General	11,601.60
Court	14,497.00	General	114,497.00
Insp. Fee Esc.	3,271.45	General	3,271.45
Fishing License	75.00	Rural Fire	75.00
Court	7,894.39	Cleet	7,894.39
General	5,693.93	E-911	5,693.93
Fry Creek	5,627.69	E-911	5,627.69
Water & Sewer	581.30	Stormwater	581.30
Sinking Fund	29.79	Water & Sewer	29.79
2006 Debt Service	12.00	Debt Service	12.00
General	4,899.75	Economic Development	4,899.75

From:	\$	To:	\$
General	54.00	Debt Service	54.00
General	660.42	Water & Sewer	660.42
General	51,295.23	BPWA	51,295.23
Court	10,910.29	BPWA	10,910.29
Fishing License	50.00	Meter Deposit	50.00

REGULAR MEETING

- I.** Welcome Bixby Boy Scout Troop #7. Mayor Bowen
- II.** Approve 2008/2009 budget including Budget Resolution #2008-08. Becky Byers, City Treasurer
- III.** Presentation of Resolution 2008-06 to Planning Commission member Scott Sherrill for Public Recognition. Mayor Bowen
- IV.** Presentation of Resolution 2008-07 to Planning Commission member Bill Davis for Public Recognition. Mayor Bowen
- V.** Discuss and/or approve purchase of new Sharp MX-6200N Digital Color Copier/Printer/Scanner with networked for City Hall from Summit Business Systems in an amount not to exceed \$14,508.00. Donna Crawford
- VI.** Discuss and/or approve Cameo Carriage Company to provide horse drawn carriage rides in conjunction with the Green Corn Festival during the evening hours on Friday, June 27th and after the parade time on Saturday, June 28, thru Saturday evening on June 28, 2008. Trish Richey, Economic Development Director
- VII.** Discuss and/or approve Bixby Lions Club (Non-profit organization) using Charlie Young Park for Bixby Lions Club Praise in the Park Picnic and Fundraiser. Requested date is July 19th, 2008 from 3:00pm to 10:00pm. Jamie Chairez, Bixby Lions Club
- VIII.** Discuss and/or approve the following contracts with JKC, Enterprises:
 - a. Acquisition and demolition of property for city including bond projects.
 - b. Acquisition of property for Haikey Creek Drainage Project subject to approval of Tulsa County for fiscal year 2008-2009.
 - c. Administration contract on Downtown FEMA Project for fiscal year 2008-2009. Micky Webb

- IX.** Discuss and/or approve accepting and awarding a contract to the lowest bidder for demolition of 206 East 2nd Street.
Jim Coffey, City Planner
- X.** Discuss and/or take action on agenda request for neighborhood speeding problems in Blue Ridge area.
Chris Gallegos/Carl Oslin
- XI.** Discuss and/or approve action on designating Spirit Insurance as the “Exclusive agent” for property and casualty insurance for the City of Bixby.
Phil Frazier
- XII.** Discuss and/or approve awarding Contract to lowest responsible bidder for transporting and setting median barriers at 203rd Street bridge.
Bea Aamodt, Public Works Director
- XIII.** Discuss and/or take action on agenda request for bridge over rock creek in Bixby Ranch Estates.
David Skaggs
- XIV.** Discuss and/or approve transfer of \$3,236.66 from Capital Improvement Fund to Rural Fire Fund to cover payment for Fire Truck.
Becky Byers, City Treasurer/Fire Chief Abel
- XV.** Discuss and/or approve an ordinance to amend Ordinance No. 272 to approve PUD 60 – Riverside Group, rezoning property in the NW/4 NW/4 of Section 31, T18N, R14E from AG (Agricultural) to OL (Office) with a Planned Unit Development Number 60, located at 10422 E. 111th St. S.
Erik Enyart, City Planner
- XVI.** First reading of an ordinance to close/vacate the plat of *Fiddler’s Creek Amended*, in favor of the new plat of The Ridge at South County, located at the intersection of 141st St. S. and Kingston & Lakewood Avenues (V-24).
Erik Enyart, City Planner
- XVII.** Discussion and possible action to approve a Preliminary and Final Plat for The Ridge at South County (PUD 46), a replat of *Fiddler’s Creek Amended*, located at the intersection of 141st St. S. and Kingston & Lakewood Avenues.
Erik Enyart, City Planner
- XVIII.** Discussion and possible action to approve a Final Plat for Bixby Landing (PUD 57), located in the SW/4 of Section 01, T17N, R13E, ¼ mile east of Memorial, north and west of Fry Ditch, and south of *Southern Memorial Acres No. 2*.
Erik Enyart, City Planner

- XIX.** Discuss and/or approve Contract with Eagle Environmental Consulting, Inc. for completing Environmental Assessment initiated by the US Army Corps of Engineers on the Vision 2025 Haikey Creek Flood Control Project in an amount not to exceed \$24,125.00. Jared Cottle, City Engineer
- XX.** Discuss and/or approve on soliciting proposals from Bixby electric utility franchisees to provide electrical service for the 2006 Bond Bentley Park Project. Jared Cottle, City Engineer
- XXI.** Discuss and/or approve on authorizing City staff to receive quotes for City Hall Alley Drainage Improvements. Jared Cottle, City Engineer
- XXII.** Discuss and/or approve awarding Property Maintenance Contract 2008-2009 to lowest responsible bidders. Bea Aamodt, Public Works Director
- XXIII.** Discuss and/or approve awarding Tree Hanger Removal Contract to lowest responsible bidder. Bea Aamodt, Public Works Director
- XXIV.** Discuss and/or approve abatement of property located at 13220 S. 86th E. Place, Sunburst Re-plat. High grass/weeds, tree limb debris, trash/debris on property. Mike Webster, Assistant City Manager
- XXV.** Discuss and/or approve abatement of property located at 13211 E. 182nd Place South, Deer Run Estates, for demolition of residence and clean-up. Mike Webster, Assistant City Manager
- XXVI.** Discuss and/or approve abatement of property located at 8339 E. 131st Place, Henry Ferguson Addition. High grass/weeds, discarded appliances, tires, mattresses and tires. Mike Webster, Assistant City Manager
- XXVII.** Discuss and/or approve cleanup of property at 10701 S. 89th E. Ave. that occurred due to a tree falling from Quail Creek Park. The following items to be approved:
Purchase Order and Payment to Coulter Tree Service
\$1,750.00
Purchase Order to Keel Fence Company in the amount of
\$675.00. Phil Frazier
- XXVIII.** Discuss and/or approve employee dental and life with Aetna and vision with VSP, through Spirit Financial. Micky Webb

- XXIX.** Report on the debris removal. Vice Mayor Loudermilk
- XXX.** Discuss and/or approve any necessary action in regards to the endorsements of Bixby Public Works Authority employment contract with Micky Webb, City Manager. Mayor Bowen
- XXXI.** Discuss and/or approve any action on extending the contract with Ken Laster for the debris site. Mayor Bowen
- XXXII.** New Business Mayor Bowen
- XXXIII.** Adjournment Mayor Bowen

Dated this 20th day of June, 2008 at 3:00 p.m., at City Hall, 116 W. Needles, Bixby, Oklahoma.

Respectfully Submitted,

Cheryl Sasser
City Clerk

BIXBY PUBLIC WORKS AUTHORITY

Board of Trustees

Council Chambers

116 W. Needles, Bixby, OK 74008

June 23, 2008

Time: Following City Council Meeting

CALL TO ORDER

Chairman Bowen

ROLL CALL

City Clerk

CONSENT AGENDA

CITY CLERK'S REPORT

Consider and approve:

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- b) Blanket Purchase Orders for July, 2008.
- c) Proposal from Michael S. Bates for conducting employee training at a cost not to exceed \$1,750.00.
- d) Purchase order in the amount of \$1,400.00 to Gellco for the purchase of boots for Public Works employees.
- e) Purchase order in the amount of \$2,225.00 to UniFirst for the purchase of uniforms for Public Works employees.
- f) Purchase order in the amount of \$3,000.00 to Share Corp. for the purchase of Wasp and Hornet Spray repellent and sunblocker for Public Works.
- g) Payment in the amount of \$3,488.00 to 2 Fellas and a Big Vehicle for moving City Staff into Dawes Building west wing.
- h) Payment in the amount of \$1096.02 to U.S. Postmaster for mailing of Water Quality Reports.
- i) Transfer to clear due to/from as follows:

From	\$	To:	\$
Meter Deposit	12,568.39	BPWA	12,568.39
Dawes	2,000.00	General	2,000.00
BPWA	62,862.92	Stormwater	62,862.92
BPWA	45,196.94	Water & Sewer	45,196.94
BPWA	7,284.53	Debt. Service	7,284.53

REGULAR MEETING

- I.** Discuss and/or approve 2008/2009 budget including Budget Resolution #2008-09. Rebecca Byers, City Treasurer
- II.** Discuss and/or approve action on designating Spirit Insurance as the “Exclusive agent” for property and casualty insurance for the City of Bixby. Phil Frazier
- III.** Discuss and/or approve employment contract, with Micky Webb, City Manager, performing job responsibilities on behalf of the Authority. Mayor Bowen
- IV.** Discuss and/or approve purchase of new Sharp MX-6200N Digital Color Copier/Printer/Scanner with networked for Public Works Department from Summit Business Systems in an amount not to exceed \$11,898.00. Donna Crawford
- V.** Discuss and/or approve employee dental and life with Aetna and vision with VSP, through Spirit Financial. Micky Webb
- VI.** New Business Mayor Bowen
- VII.** Adjournment Mayor Bowen

Dated this 20th day of June, 2008 at 3:00 p.m., at City Hall, 116 W. Needles, Bixby, Oklahoma.

Respectfully Submitted,

Cheryl Sasser
City Clerk