

CITY COUNCIL MEETING
COUNCIL CHAMBERS
116 W. Needles, Bixby, OK 74008
June 22, 2009 6:00 P.M.

CALL TO ORDER

CHAIRMAN BOWEN

ROLL CALL

CITY CLERK

CONSENT AGENDA

CITY CLERK'S REPORT

Consider and approve:

- a) Minutes dated 5/26/09.
- b) Minutes of Special Meeting dated 6/16/09.
- c) Bill Claim List.
- d) Request from Lin Egermeier for Block Party at E. 113TH Place South (Shannondale North) on July 4, 2009 from 6:00pm until 10:00pm., street closing and barricades will be needed.
- e) Acknowledge receipt of Permit No. WL000072090428, Chisholm Ranch & Chisholm Ranch Villas, Water Line Extension, Facility No. 3007243.
- f) BIO-key International purchase order in the amount of \$5,640.00, this is a software product that will allow users (Police Officers) on one network to communicate with users on another network – officers from other agencies using MobileCop.
- g) Purchase order in the amount of \$12,084.00 to The Water Store for two irrigation water reel's for Park Department.
- h) Purchase order in the amount of \$1,584.00 for Affordable Lock and Key to replace padlocks for City gates and doors.
- i) Purchase order in the amount of \$1,687.50 for Lot Maintenance to perform CCTV inspection of various pipelines.
- j) Purchase order in the amount of \$4,000.00 to Estes Chemicals for mosquito spraying chemicals.
- k) Purchase order in the amount of \$17,500.00 to B. Ethridge for purchasing unleaded gasoline and diesel for city vehicles and equipment.
- l) Purchase order in the amount of \$4,600.00 to Cintas for the purchase of uniforms and boots for Street and Cemetery employees.
- m) Purchase order in the amount of \$7,254.00 to Casco Industries, Inc. for multiple fire equipment and bunker gear. Items were previously budgeted.

- n) Purchase order in the amount of \$5,252.00 to Warn Home Furnishings for furniture at Fire Station #1. Items were previously budgeted.
- o) Purchase order for a total amount of \$3,332.81, to Mathis Brothers Furniture, \$143.51 delivery charge and \$3189.30 for the purchase of 6 mattresses, box springs and frames for Fire Station #1. Items were previously budgeted.
- p) Purchase order in the amount of \$2,500.00 to Bixby Bulletin for ordinances, easements and ads for fiscal year 7/1/09-6/30/10.
- q) Purchase order in the amount of \$2,500.00 to Tulsa World for ordinances, easements and ads for fiscal year 7/1/09-6/30/10.
- r) Purchase order in the amount of \$18,000.00 to Jani-King Office Cleaning for cleaning services for City Hall for fiscal year 7/1/09-6/30/10.
- s) Purchase order in the amount of \$2,000.00 to Tulsa County Clerk for recording/filing fees for fiscal year 7/1/09-6/30/10.
- t) Transfer of \$5,143.19 from Capital Improvement Fund to Rural Fire Fund to cover payment for Fire Truck.
- u) Transfer of \$50,000.00 from General Fund to Cemetery Maintenance Fund.
- v) Transfer of \$850,000.00 from Capital Improvement Fund to Street & Alley Fund for street repairs.
- w) Transfer of \$60,000.00 from E-911 Fund to General Fund.
- x) Payment in the amount of \$1,883.60 to APAC for asphalt (drum) and stone for 134th Street South & Memorial, 151st Street South & Memorial
- y) Payment in the amount of \$2,541.00 to Brandon Technologies for Police Department RADCare contract renewal for 1yr.
- z) Payment in the amount of \$5,090.31 to Bixby Telephone for Enhanced 911 Service and IP Phone, license and mail box license.
- aa) Payment in the amount of \$1,908.56 to Estes, Inc., for chemicals for Parks Department.
- bb) Payment in the amount of \$2,149.22 to Humana for employee group dental deposit.
- cc) Payment in the amount of \$6,105.00 to Tyler Technologies for GASB Module 2nd installment, software license fees.
- dd) Payment in the amount of \$3,245.00 to L3 Communications for Mobile-Vision extended maintenance agreement.
- ee) Payment in the amount of \$19,824.68 to Lot Maintenance for mowing services for Bixby Ponds, Fry Ditch Areas, and Spraying Fry Ditch Areas.
- ff) Payment in the amount of \$2,982.50 to Mid-Continent Concrete for 116 W. Needles, 14648 S. 52nd E. Ave., Canabas and Needles in alley, 102 St. & S. 88th Ave., and 10928 S. 83rd E. Ave.

- gg) Payment in the amount of \$59,928.10 to Oklahoma Municipal Assurance Group for Workers' Compensation Insurance for 7/1/09-6/30/10.
- hh) Payment in the amount of \$22,958.19 to National City for 2002 Pierce Custom Fire Truck lease.
- ii) Payment in the amount of \$1,692.00 to Special-OPS Uniforms for Police Department Uniforms.

REGULAR MEETING

- I. Public Hearing to receive recommendations on community development needs for the City of Bixby as a member of the Tulsa County CDBG Urban County. Andy Armstrong, INCOG
- II. Discuss and/or approve request from Bixby Optimist Club to move the Green Corn Festival Youth Stage to the grassy area just north of City of Bixby Parking lot. Michelle Burns, Bixby Optimist Club
- III. Discuss and/or approve fiscal year 2009-2010 budget and budget resolution. Rebecca Byers, Finance Director
- IV. Discuss and/or approve changing voice and internet service plan with BTC Broadband. Rebecca Byers, Finance Director
- V. Discuss and/or approve Guaranty Warranty Abstract Company as abstracting and closing company for Haikey Creek Project. Jim Coffey, J & K Coffey Enterprises
- VI. Discuss and/or approve contract with J & K Coffey Enterprises Inc. for property acquisition for Haikey Creek Project. Mayor Bowen
- VII. Discuss and/or approve contract with J & K Coffey Enterprises, Inc., for property acquisition for 2009-2010. Mayor Bowen
- VIII. Discuss and/or approve \$40,000.00 for the relocation of 6-in force mail at 82nd Street between 146th and 148th. Bea Aamodt, Public Works Director
- IX. Discussion and consideration of an ordinance to approve a Comprehensive Plan Amendment (BCPA-3), PUD-68, and rezoning

from AG to CS and OL per BZ-341 for property located at the 8300-block of E. 121st St. S., and attach emergency clause.

Erik Enyart, City Planner

- X. Discussion and possible action to approve a Final Plat and certain Waivers/Modifications for “Marilyn Courtyard” in a part of the *Midland Addition*, 208 E. Breckenridge Ave.
Erik Enyart, City Planner
- XI. Discussion and possible action to approve a Final Plat and certain Waivers/Modifications for “River’s Edge” in a part of the W/2 of Section 11, T17N, R13E.
Erik Enyart, City Planner
- XII. Discussion and possible action to approve a Revised Preliminary Plat and certain Waivers/Modifications for “Willow Creek” in a part of the NE/4 of Section 12, T17N, R13E.
Erik Enyart, City Planner
- XIII. Discuss and/or approve Mayor’s reappointment of Thomas Holland to the Planning Commission, term to be 05/04/2009 to 05/07/2012.
Erik Enyart, City Planner
- XIV. Discussion and possible action to direct staff to prepare an ordinance on amendments to the Zoning Code, as recommended by the Planning Commission, pertaining to carport regulations.
Erik Enyart, City Planner
- XV. Discussion and possible action to direct staff to prepare a possible amendment to the Subdivision Regulations pertaining to Sketch Plats, as recommended by the Planning Commission, and arrange for a Public Hearing on the matter before the Planning Commission.
Erik Enyart, City Planner
- XVI. Discussion and consideration of an appeal from the Planning Commission’s denial of BSP 2008-01 Minor Amendment # 2 to the PUD Detailed Site Plan and the Architectural Committee’s denial of AC-08-04-04 Minor Amendment # 2 to the Detailed Site Plan for Marquis on Memorial.
Erik Enyart, City Planner
- XVII. Recess Regular Meeting and Enter Executive Session.
Mayor Bowen
- XVIII. Executive Session:
 - a) Discussion in regards to relocation of tenant from City Property recently acquired in property trade with Noah Easton, Jr. pursuant to 25 O.S. Sec 307 b (3).

- b) Discuss terms of contract with Cross & Robinson pursuant to 25 O.S. Sec 307 b (4).
- c) Discuss combining offices and job duties of City Clerk and City Treasurer pursuant to 11 O.S. S.S 10-117, 10-118 and Article 8.3, Bixby Charter—Executive Session pursuant to 25 O.S. Sec. 307 b (1)

Mayor Bowen

- XIX. Exit Executive Session and Reconvene the Regular Meeting.
Mayor Bowen
- XX. Any necessary action on regards to the relocation of tenant from City Property recently acquired in property trade with Noah Easton, Jr.
Phil Frazier
- XXI. Any necessary action in regards to the terms of contract with Cross & Robinson.
Phil Frazier
- XXII. Consider and take action, if necessary, to combine offices and duties of City Clerk and City Treasurer.
Phil Frazier
- XXIII. Consider and take action, if necessary, for effective date to combine offices of City Clerk and City Treasurer.
Phil Frazier
- XXIV. New Business
Mayor Bowen
- XXV. Adjournment
Mayor Bowen

Dated this 19th day of June, 2009 at 5:05 p.m., at City Hall, 116 W. Needles, Bixby, Oklahoma.

Respectfully Submitted,

Cheryl Sasser
City Clerk

BIXBY PUBLIC WORKS AUTHORITY

Board of Trustees

Council Chambers

116 W. Needles, Bixby, OK 74008

June 22, 2009

Time: Following City Council Meeting

CALL TO ORDER

CHAIRMAN BOWEN

ROLL CALL

CITY CLERK

CONSENT AGENDA

CITY CLERK'S REPORT

Consider and approve:

- a) Minutes of 5/26/09.
- b) Bill Claim List.
- c) Purchase order in the amount of \$5,000.00 to Accurate Labs for Bac-T testing.
- d) Purchase order in the amount of \$16,320.00 to Accurate Labs for Stage II DD/BP testing of drinking water FY 09-10.
- e) Purchase order in the amount of \$5,000.00 to Accurate Labs to perform Coliform Testing at Sewer Lagoons.
- f) Purchase order in the amount of \$2,500.00 to Cintas for the purchase of uniforms for Public Works employees.
- g) Purchase order in the amount of \$1,600.00 to Gelco for the purchase of boots for Water and Sewer employees.
- h) Purchase order in the amount of \$5,000.00 to Water Products to purchase repair parts and clamps to replenish in-house inventory for the Water Department.
- i) Purchase order in the amount of \$1,950.00 to Industrial Motors to rebuild pump at Atkinson Acres Lift Station.
- j) Purchase order in the amount of \$5,000.00 to ERMI for B.O.D. and T.S.S. testing for North and South Lagoons.
- k) Purchase order in the amount of \$12,000.00 to L&M Office Cleaning for cleaning services for Dawes Office Building for fiscal year 7/1/09 – 6/30/10.
- l) Payment in the amount of \$5,990.85 to Brenntag Southwest for chemicals for water department.
- m) Payment in the amount of \$2,326.76 to Clifford Power Systems for repairs to 126 Center pump.
- n) Payment in the amount of \$2,149.21 to Humana for employee dental insurance deposit.
- o) Payment in the amount of \$1,500.00 to Jani-King for cleaning services of City Hall for June, 2009 monthly contract.

- p) Payment in the amount of \$1,687.50 to Lot Maintenance for mowing TV Lines-101st, 91st and 119th Street.
- q) Payment in the amount of \$59,928.10 to Oklahoma Municipal Assurance Group for employee Workers' Compensation for fiscal year 2009-2010.
- r) Payment in the amount of \$3,806.22 to Water Products for parts and supplies at water garage.

REGULAR MEETING

- I. Discuss and/or approve Citizen Agenda request for permission to use an Aerobic Treatment System on her land.
Rebecca Edwards
- II. Discuss and/or approve excess capacity fee charges for sanitary sewer assessed to New Beginnings Baptist Church in the amount of \$25,300.00.
Randy Even, Even Construction
- III. Discuss and/or approve fiscal year 2009-2010 budget and budget resolution.
Rebecca Byers, Finance Director
- IV. New Business
Mayor Bowen
- V. Adjournment
Mayor Bowen

Dated this 19th day of June, 2009 at 5:05 p.m., at City Hall, 116 W. Needles, Bixby, Oklahoma.

Respectfully Submitted,

Cheryl Sasser
City Clerk