

COUNCIL MEETING

COUNCIL ROOM

116 W. Needles, Bixby, OK 74008

June 11, 2007 7:00 P.M.

CALL TO ORDER

Chairman Bowen

ROLL CALL

City Clerk

CONSENT AGENDA

CITY CLERK’S REPORT

Consider and approve:

- a) Minutes from 5/29/07
- b) Bill Printout
- c) Recommended prioritized list of streets and other work to be performed by County.
- d) Purchase order for animal impound fees for North 40 Small Animal Hospital in the amount of \$2,453.50.
- e) Transfer to clear due to/from items as follows:

From:	To:	\$
General	Debt Service	12.00
General	Stormwater Mgmt.	1,204.96
General	Dawes	500.00
General	Cemetery Care	420.00
General	BPWA	86,528.00
General	Cemetery Beaut	100.00
General	Capital Improv	109,475.00
General	Meter Deposit	405.00
General	Water & Sewer Dev	1,199.67
General	Fishing License	152.00
Cemetery Mant.	General	62.45
Park	General	22,107.97
Court	General	118,785.85
Insp. Fee Escrow	General	1,662.75
Eco. Development	General	381.05
Rural Fire	Court	78.00

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|-----------------|--------------|-----------|
| Capital Improv. | Park | 1,488.53 |
| Debt. Service | E-911 | 6.59 |
| Debt. Service | BPWA | 20,917.81 |
| Cemetery Maint. | Cemet. Beaut | 50.00 |
| Cemetery Care | Cemet. Maint | 180.00 |
| Court | CLEET | 5,817.37 |
- f)** Transfer of \$50,000.00 from General Fund to Cemetery Maintenance Fund.
 - g)** Transfer of \$50,000.00 from General Fund to Economic Development Fund.
 - h)** Transfer of \$340,000.00 from Citizens Planned Fund to Water & Sewer Development fund.
 - i)** Supplemental Budget Appropriations in General Fund as follows:

Attorney	\$ 1,300.00
Court – Printed Forms	\$ 1,200.00
Community Service –Insurance	\$ 900.00
Community Service – Janitorial	\$ 1,000.00
Gen. Gov. – Postage	\$ 2,000.00
Gen. Gov. – Insurance	\$80,000.00
Street –Chem/Medical Supp	\$ 3,000.00
Street – Fuel & Lubricants	\$ 3,000.00
Street – Auto parts & supplies	\$ 6,000.00
Street – Other equipment	\$ 6,000.00
Street – concrete	\$ 6,500.00
Street – structural mat & signs	\$ 8,000.00
Street – misc.	\$ 3,000.00
Street – winter street maint.	\$41,000.00
Cemetery – overtime pay	\$ 5,000.00
 - j)** Authorize signature of DEQ permit applications for construction of Sanitary Sewer and Water Lines to serve the Centennial Plaza commercial development.
 - k)** Payment in the amount of \$4,950.00 to Accredited Appraisal Services for services on various city properties.
 - l)** Payment in the amount of \$2,455.85 to Burggraf Services for water extraction in council chambers.

- m)** Payment in the amount of \$27,651.38 to Consolidated Construction for South Memorial Sewer Project.
- n)** Payment in the amount of \$5,557.50 to Cottle Engineering for Acting City Engineer Services.
- o)** Payment in the amount of \$65,500.00 to Cottle Engineering for Vision 2025 Haikey Creek Project.
- p)** Payment in the amount of \$2,500.00 to Crossroads for final payment for web site retail attraction.
- q)** Payment in the amount of \$2,150.00 to Crossroads for ICSC, Aerial Photo's and press release.
- r)** Payment in the amount of \$40,508.00 to FBS, Inc. for widening of 151st street.
- s)** Payment in the amount of \$3,425.00 to Harden & Associates for surveying and drafting services.
- t)** Payment in the amount of \$1,820.33 to Harp Electric for GFI Receptacles.
- u)** Payment in the amount of \$2,794.00 to Hot Rod Landscaping for mowing services 5/11 through 5/27/07.
- v)** Payment in the amount of \$2,000.00 to Tyler Technology for Court Laserfiche.
- w)** Payment in the amount of \$2,143.00 to INCODE for annual software maintenance.
- x)** Payment in the amount of \$4,687.50 to McCool & Associates for Fire Station #2.
- y)** Payment in the amount of \$5,465.71 to Meshek & Associates for downtown drainage.
- z)** Payment in the amount of \$66,609.00 to Northeastern Irrigation Landscape for Bentley Park Baseball Improvements.
- aa)** Payment in the amount of \$2,453.50 to North Forty Animal Hospital for impoundment and euthanasia services.
- bb)** Payment in the amount of \$18,165.00 to PDG, Inc. for Bentley Park Youth Sports Complex.
- cc)** Payment in the amount of \$2,082.20 to Professional Body Works for Police Dept. vehicle.

- dd)** Payment in the amount of \$4,176.00 to Professional Engineering Consultants for Bixby Disinfection Construction Admin.
- ee)** Payment in the amount of \$72,337.50 to Tri-Star Construction for Bixby waste water treatment plant.
- ff)** Payment in the amount of \$2,790.00 to TruGreen Landcare for R.O.W. Mowing on 4/2 and Lagoon Mowing on 3/30/07.
- gg)** Payment in the amount of \$7,580.00 to TruGreen Landcare for R.O.W. Mowing on 4/30 and 5/10 and Temp Contract items on 5/24 & 5/25 and Lagoon Mowing on 5/3/07.
- hh)** Payment in the amount of \$2,000.00 to Hill's Janitorial Service for May, 2007 cleaning.

REGULAR AGENDA

- I.** Discuss and/or approve 2007/2008 budget including budget resolution. Rebecca Byers, Treasurer

- II.** Discuss and/or approve Mayor's appointment to the Planning Commission, Board of Adjustment, and Architectural Committee.
 - Planning Commission: Larry Whiteley & Neil Trowbridge
 - Board of Adjustment: Jeff Wilson & Dave Hill
 - Architectural Committee: David Skaggs
 - Mayor Bowen

- III.** Discuss and/or approve lease purchase of 2008 Pierce Rescue Pumper. Chief Steve Abel

- IV.** Discuss and/or approve the transfer of \$30,000.00 from the General Fund to the Economic Development Fund to underwrite the "Buy Bixby" Program.
 - Trish Richey, Economic Development Director

- V.** Discuss and/or approve emergency work for Spring Tree Lift Station.
Public Works Director, Bea Aamodt
- VI.** Discuss and/or approve fee-in-lieu charges for the Bentley Regional Detention Facility.
Jared Cottle, Acting City Engineer
- VII.** Discuss and/or approve water line extension fees for Mingo Road and Sheridan Road.
Jared Cottle, Acting City Engineer
- VIII.** Discuss and/or approve excess capacity fees for the Bixby Creek Interceptor Sewer Line.
Jared Cottle, Acting City Engineer
- IX.** Discuss and/or approve DT Specialized Services as low bidder in the amount of \$4,796.00 for demolition on Downtown project.
Mike Webster, Assistant City Manager
- X.** Discuss and/or approve DT Specialized Services as low bidder in the amount of \$5,750.00 for demolition on 151st Street Widening Project.
Mike Webster, Assistant City Manager
- XI.** Discuss and/or approve Second Reading of an Ordinance, BZ 329, on a parcel of land located on the Northeast Corner of Mingo and 131st Street, from AG (Agriculture) to CS (Commercial Shopping), Mike and Diana Witte, applicants.
Phil Frazier
- XII.** Discuss and/or approve Second Reading of an Ordinance, PUD 58, for a Planned Unit Development on property South of 121st Street, between Mingo and Garnett on property presently zoned RS (Residential). The development is a gated community called Juniper Hills Villas, Haikey Creek Partners, applicant.
Phil Frazier

- XIII.** Discuss and/or approve Second Reading of an Ordinance to Vacate a Utility Easement in Sec 25, T-18-N, R-13-E, the Legends II Sub-division. Phil Frazier
- XIV.** Discuss and/or approve accepting Hill's Janitorial Services as the lowest and most responsible bidder in the amount of \$2,000.00 per month for Cleaning City Hall and Dawes Office Building. Phil Frazier
- XV.** Recess Regular Meeting and Enter Executive Session Mayor Bowen
- XVI.** Executive Session:
- a)** Discuss the purchase of real property for the 151st widening project pursuant to 25 O.S. Sec. 307 b)3.
 - b)** Discuss the purchase of FEMA easements of real property pursuant to 25 O.S. Sec. 307 (b) 3.
 - c)** Discuss City Manager's performance evaluation pursuant to 25 O.S. Sec. 307 (b) 1.
 - d)** Discuss the possible hiring of a City Planner pursuant to 25 O.S. Sec. 307 (b) 1.
- Mayor Bowen
- XVII.** Exit Executive Session and Reconvene Regular Meeting. Mayor Bowen
- XVIII.** Take any necessary action in regards to 151st Widening Project property purchase. JKC Enterprises
- XIX.** Take any necessary action in regards to the purchase of FEMA easements. JKC Enterprises
- XX.** Take any necessary action in regards to the endorsements of Bixby Public Works Authority employment contract with Micky Webb, City Manager. Micky Webb
- XXI.** Take any necessary action in regards to hiring a City Planner. Micky Webb

XXII. New Business

Mayor Bowen

XXIII. Adjournment

Mayor Bowen

Dated this 8th day of June, 2007 at 3:30 p.m., at City Hall,
116 W. Needles, Bixby, Oklahoma.

Respectfully Submitted,

Cheryl Sasser
City Clerk

BIXBY PUBLIC WORKS AUTHORITY

Board of Trustees
Council Chambers

116 W. Needles, Bixby, OK 74008

June 11, 2007

Time: Following City Council Meeting

CALL TO ORDER

Chairman Bowen

ROLL CALL

City Clerk

CONSENT AGENDA

CITY CLERK'S REPORT

Consider and approve:

- a) Minutes from 5/29/07
- b) Bill Printout
- c) Transfer to clear due to/from items as follows:

From:	To:	?
BPWA	Park	46,062.50
BPWA	Stormwater Mgmt.	59,997.70
BPWA	Water & Sewer Dev.	71,351.72
BPWA	E-911	199.33
Meter Deposit	BPWA	67,831.23
BPWA	Dawes	1,100.00
BPWA	Cemetery Maint.	160.00
BPWA	Cemetery Care	240.00
BPWA	Court	3,066.00
- d) Payment in the amount of \$4,322.00 to Arrowhead Truck Equipment for Sewer Truck.
- e) Payment in the amount of \$18,026.29 to B. Etheridge for fuel.
- f) Payment in the amount of \$18,575.00 to Henryetta Ford for 2008 Ford F250 Pickup.

- g)** Payment in the amount of \$2,100.00 to Dewberry for Bixby Water Dist. System Update.
- h)** Payment in the amount of \$2,652.85 to Water Products for supplies.

REGULAR AGENDA

- I.** Discuss and/or approve 2007/2008 budget including budget resolution. Rebecca Byers, Treasurer
- II.** Discuss and/or approve employment contract with Micky Webb, City Manager, performing job responsibilities on behalf of the Authority. Micky Webb
- III.** New Business
- IV.** Adjournment

Dated this 8th day of June, 2007 at 3:30 p.m., at City Hall, 116 W. Needles, Bixby, Oklahoma.

Respectfully Submitted,

Cheryl Sasser
City Clerk