

CITY COUNCIL MEETING
COUNCIL CHAMBERS
116 W. Needles, Bixby, OK 74008
April 27, 2009 6:00 P.M.

CALL TO ORDER

CHAIRMAN BOWEN

ROLL CALL

CITY CLERK

CONSENT AGENDA

CITY CLERK'S REPORT

Consider and approve:

- a) Minutes of 4/13/09.
- b) Rotary Club using Washington Irving Park for their annual BBQ 'N' Music Festival on May 8th and 9th of 2009 and closing the transportation trail.
- c) Annual Bixby Homeowners Association Workshop, Saturday, May 30, 2009, 9am until noon, Bixby Community Center, Meeting Room #1. An open meeting will be declared and posted according to regulations.
- d) Request for barricades for Legacy Park Block Party to be held May 2, 2009 from 11am until 9pm. Party location is the half circle street on S. 92nd East Cr area to be blocked off.
- e) Payment in the amount of \$9,679.00 to Visual Force, Inc. for parts and equipment for Police vehicles.
- f) Payment in the amount of \$260.00 to Kenny's Auto Accessories for parts and equipment for Police vehicles.
- g) Purchase of road right-of-way from Matthew & Tia Smith at the previously approved price of \$24,453.00 for 131st Street Project.
- h) Purchase order in the amount of \$3,950.00 to Accredited Appraisal Service for the Haikey Creek Project and Mingo Water Line Project for appraisals on Lawrence, Lawrence, Naylor & Williams property.
- i) Purchase order in the amount of \$1,672.52 to Carpet Center to re-carpet office located on the east end of the Dawes Building for City Attorney/Council.
- j) On private storm sewer agreement for Lots 8 and 9, Block 1, Riverview Plaza.
- k) Cell phone to be used by Mayor, cost is \$400.00 plus \$100.00 per month.
- l) Purchase order in the amount of \$2,975.00 to Mid-Continent for concrete at Fire Station #1.

REGULAR AGENDA

- I.** Consideration and Administration of Oath of Office to John Easton, Ward #1. Mayor Bowen
- II.** Consideration and Administration of Oath of Office to Steve Sutton, Ward #2. Mayor Bowen
- III.** Consider and/or take action on election of Mayor and Vice Mayor. Mayor Bowen
- IV.** Request for Proposal (RFP) for audit services for fiscal year ended 6/30/09 and voiding 3rd year of the 3 year agreement with Cross & Robinson. Rebecca Byers, City Treasurer
- V.** Discuss and/or approve recommendation to appoint Michael Wisner and Hung Pham to the Bond Oversight Committee. Mayor Bowen
- VI.** Discuss and/or approve signage for the area on and around S. 73rd E. Avenue between East 131st and East 129th. Chief Ike Shirley
- VII.** Discuss and/or take action on an Earth Change Permit for Legends Car Wash on Memorial, just north of 106th. Jared Cottle, City Engineer
- VIII.** Discussion and possible action to approve a Preliminary Plat for “Willow Creek Plaza” in a part of the NE/4 of Section 12, T17N, R13E. Erik Enyart, City Planner
- IX.** Discussion and possible action to approve a Preliminary Plat for “Marilyn Courtyard” in a part of the *Midland Addition*, 208 E. Breckenridge Ave. Erik Enyart, City Planner
- X.** First Reading of an ordinance to amend Ordinance Nos. 272 and 968 to approve BZ-323, correcting the legal description of an approved rezoning for a parcel of land in the N/2 of Section 06, T17N, R14E, from AG (Agricultural) to RS-3 (Residential), located at 10428 E. 121st St. S. Erik Enyart, City Planner
- XI.** First Reading of an ordinance to amend Ordinance No. 272 to approve BZ-342, rezoning a parcel of land in part of the NE/4 NE/4 of Section 12, T17N, R13E, from RS-3 (Residential) to CS (Commercial), located south and west of the intersection of 131st St. S. and S. Mingo Rd. Erik Enyart, City Planner

- XII.** Discussion and possible action on an appeal of the Planning Commission's action on a Comprehensive Plan Amendment (BCPA-3), PUD-68, and rezoning from AG to CS and OL per BZ-341 for property located at the 8300-block of E. 121st St. S.
Erik Enyart, City Planner
- XIII.** Discussion and possible action to direct staff to prepare possible amendments to the Zoning Code concerning carport regulations and arrange for a Public Hearing on the matter before the Planning Commission.
Erik Enyart, City Planner
- XIV.** Discussion and possible action to accept a General Utility Easement in Lot 8, Block 1, *WoodCreek*.
Erik Enyart, City Planner
- XV.** First reading of an ordinance to close/vacate part of a platted Utility Easement in Lot 8, Block 1, *WoodCreek* (V-25).
Erik Enyart, City Planner
- XVI.** Discussion and possible action on a recommendation from the Architectural Committee to develop an amendment to City Code 5-5D-16 pertaining to enforcement of unpermitted signs in street rights-of-way.
Erik Enyart, City Planner
- XVII.** Discuss and approve Red Flag Alert required by Federal Trade Commission. The new regulations are part of the Fair and Accurate Credit Transactions (FACT) Act of 2003.
Cheryl Sasser and Rebecca Byers
- XVIII.** Recess Regular Meeting and Enter Executive Session.
Mayor Bowen
- XIX.** EXECUTIVE SESSION:
 - a. Discuss performance evaluation and review with City Attorney pursuant to 25 O.S. Sec. 307 (b) 1.
 - b. Discuss performance evaluation and review with City Manager pursuant to 25 O.S. Sec. 307 (b) 1.
Mayor Bowen
- XX.** Exit Executive Session to Reconvene Regular Meeting.
Mayor Bowen
- XXI.** Any necessary action in regards to evaluation and review with City Attorney.
Mayor Bowen

- XXII.** Any necessary action in regards to evaluation and review with the
City Manager. Mayor Bowen
- XXIII.** New Business Mayor Bowen
- XXIV.** Adjournment Mayor Bowen

Dated this 23rd day of April, 2009 at 4:00 p.m., at City Hall, 116 W.
Needles, Bixby, Oklahoma.

Respectfully Submitted,

Cheryl Sasser
City Clerk

BIXBY PUBLIC WORKS AUTHORITY

Board of Trustees

Council Chambers

116 W. Needles, Bixby, OK 74008

April 27, 2009

Time: Following City Council Meeting

CALL TO ORDER

Chairman Bowen

ROLL CALL

City Clerk

CONSENT AGENDA

CITY CLERK'S REPORT

Consider and approve:

- a) Minutes of 04/13/09 City Council Meeting.
- b) Purchase order in the amount of \$13,000.00 to purchase chemicals from Brenntag Southwest for the North Lagoon.
- c) Purchase order in the amount of \$2,800.00 to Ken Laster Company to replace fire hydrant damaged in accident on 2/26/09.

REGULAR MEETING

I. Consideration and/or approval to direct City Attorney to prepare Resolution(s) for the following item:

- a. Increasing Residential Water Deposits
- b. Increasing Residential Water Re-connect Fees
- c. Increasing Commercial Water Deposits
- d. Increasing Commercial Water Re-connect Fees
- e. Adding High-Risk Fee to delinquent accounts
- f. Issue/Receive Letter of Credit for customers
- g. Mailing 48-hr/cut-off notices to Residential and Commercial Accounts.

Cheryl Sasser and Lucy Christian

II. Discuss and approve Red Flag Alert required by Federal Trade Commission. The new regulations are part of the Fair and Accurate Credit Transactions (FACT) Act of 2003.

Cheryl Sasser and Rebecca Byers

III. New Business

Mayor Bowen

IV. Adjournment

Mayor Bowen

Dated this 23rd day of April, 2009 at 4:00 p.m., at City Hall, 116 W. Needles, Bixby, Oklahoma.

Respectfully Submitted,

Cheryl Sasser
City Clerk