

**CITY COUNCIL MEETING**  
COUNCIL ROOM  
116 W. Needles, Bixby, OK 74008  
April 14, 2008          6:00 P.M.

CALL TO ORDER

CHAIRMAN BOWEN

ROLL CALL

CITY CLERK

**CONSENT AGENDA**

CITY CLERK'S REPORT

Consider and approve:

- a)** Minutes of 03/24/08 City Council Meeting.
- b)** Minutes of Special Meeting on 3/29/08.
- c)** Bill Printout.
- d)** Purchase order for JD Fire Apparatus Repair for the removal and replacement of flywheel housing on Engine #1 in the amount of \$1,840.00.
- e)** Request from Legacy Park Home Owners Association for Block Party to be held 5/3/08, from 1:00pm until 9:00pm and requesting barricade on South 92<sup>nd</sup> E. Circle.
- f)** Proposal from Architects Collective to provide submittal review for the Dawes Building Renovation.
- g)** FEMA submittal fees totaling \$4,400.00 for submittal of the CLOMR on the Bentley Park project.
- h)** Advertising for bids for Janitorial Services for cleaning, City Hall.
- i)** Advertising for bids for employee health, dental and life insurance.
- j)** Software maintenance agreement with INCODE for Call Center & Forms Overlay, and Laserfiche for one year in the amount of \$2,876.00.
- k)** Transfer of \$50,000 from E-911 to General Fund to cover cost of one dispatcher.

- l)** Purchase order in the amount of \$12,500.00 to purchase fuel.
- m)** Advertising for bids for contracts to mow the cemetery, drainage facilities, and R.O.W.
- n)** Purchase order in the amount of \$1,525.00 to Tri-Star Constructions for emergency services at Bixby Ranch Estates.
- o)** Payment in the amount of \$2,637.00 to ABM Janitorial Services for cleaning City Hall and Dawes Office Suites.
- p)** Payment in the amount of \$99,692.50 to Bank of Oklahoma for 1999 & 2000 GO Bond Interest.
- q)** Payment in the amount of \$1,840.00 to BancFirst for GO 93 Bonds.
- r)** Payment in the amount of \$33,927.50 to Bank of Oklahoma for GO Bonds 11/01/2000.
- s)** Payment in the amount of \$66,115.00 to Bank of Oklahoma for GO Bonds 11/1/00 & 11/01/99.
- t)** Payment in the amount of \$20,431.90 to Builders Unlimited for Dawes Building Renovations – West Wing.
- u)** Payment in the amount of \$4,076.10 to Builders Unlimited for Dawes Building Renovations- West Wing.
- v)** Payment in the amount of \$2,710.75 to Cross & Robinson for financial statements 6/30/07.
- w)** Payment in the amount of \$3,433.27 to Cross & Robinson for 2007 State Auditor’s & Inspector’s Report.
- x)** Payment in the amount of \$11,408.40 to Dodson & Associates for refund of overpayment on Fee-in-Lieu for Legends II.
- y)** Payment in the amount of \$1,750.00 to Direct Communications of TV and Equipment for City Managers office.
- z)** Payment in the amount of \$1711.91 to ESTES, Incorporated for chemicals for the parks.

- aa)** Payment in the amount of \$4,795.82 to Garver Engineers for Grant Street Rehabilitation and Extension and 131<sup>st</sup> & Memorial Widening.
- bb)** Payment in the amount of \$3,922.02 to HISINC for CLOMR/LOMR –Bentley Park.
- cc)** Payment in the amount of \$6,700.00 to Holloway, Updike for 24” Waterline – Arkansas River Crossing.
- dd)** Payment in the amount of \$1,438.00 to Tyler Technologies for Annual Software Maintenance – 4/1/08 – 3/31/09.
- ee)** Payment in the amount of \$3,791.75 to INCOG for 4<sup>th</sup> Qtr. Legislative Consortium Fee and 4<sup>th</sup> Qtr. Membership Dues for FY 2007/2008.
- ff)** Payment in the amount of \$1,138.62 to INCOG for CDBG 06 Sanitary Sewer Improvements.
- gg)** Payment in the amount of \$1,500.00 to JKC, Enterprises for Violet Potts- 131<sup>st</sup> Street Project.
- hh)** Payment in the amount of \$2,300.00 to JKC, Enterprises for 101 W. McKennon and 115 W. McKennon – 151<sup>st</sup> Street Project.
- ii)** Payment in the amount of \$20,571.75 to LandPlan Consultants for Bixby Fry Creek Trail.
- jj)** Payment in the amount of \$3,852.00 to Magnum Construction of Sluice Gate Installation.
- kk)** Payment in the amount of \$10,025.48 to Meshek & Associates for Downtown Drainage-Construction inspection.
- ll)** Payment in the amount of \$2,832.10 to OCT Equipment for Rental Equipment for debris removal.
- mm)** Payment in the amount of \$2,090.07 to OSU Atherton Hotel for Clerk- Treasurer Seminar.
- nn)** Payment in the amount of \$30,440.70 to Outlaw Construction for 12” Water Line Loop.
- oo)** Payment in the amount of \$1,525.00 to Tri-Star Construction for Emergency Repairs to Bixby Ranch Estates Bridge.
- pp)** Payment in the amount of \$13,615.66 to Traffic Engineering Consultants for Memorial Drive (101<sup>st</sup> Street to 115<sup>th</sup> Street) Study – Bixby.

- qq)** Payment in the amount of \$137,422.57 to Tri-Star Construction for 121<sup>st</sup> Street Widening Project.
- rr)** Payment in the amount of \$60,675.00 to Tri-Star Construction for Rachel Street Drainage repairs.
- ss)** Payment in the amount of \$3,591.29 to O United Rentals for Skid Loader for debris removal.
- tt)** Payment in the amount of \$234,388.80 to Yocham Enterprises for Downtown Drainage Improvements.

**REGULAR AGENDA**

- I. Consideration and Administration of Oath of Office to Dennis Loudermilk. Mayor Bowen
- II. Consider and/or take action on election of Mayor and Vice Mayor. Mayor Bowen
- III. Approve Proclamation recognizing Kelly Criner for receiving the Wohelo Award from Camp Fire USA Green Country Council, Tulsa, Oklahoma. Mayor Bowen
- IV. Discuss and/or approve the following in regard to the Bridge on 203<sup>rd</sup> in Bixby Ranch Estates:
  - a. Citizens Agenda Request
  - b. \$5,000 in emergency repairs
  - c. Agreement with Natural Resources Conservation Services (NRCS)
  - d. Emergency contract to provide city's portion of Agreement with NRCS.

Bea Aamodt, Public Works Director
- V. Consider and/or approve a temporary position in the Park Department for no more than twelve weeks. Micky Webb
- VI. Discuss and/or approve Second Reading of an ordinance to amend the Zoning Code of the City of Bixby, Oklahoma, pursuant to Oklahoma Statutes Title 11, Section 43-101, et seq. and Bixby Zoning Code/City Code Title 11, Section 11-5-

3, regarding the use unit designation, location, zoning districts in which authorized, density and intensity, special exception requirements, and minimum development and appearance standards for mini-storage uses, and other related amendments. Erik Enyart, City Planner

VII. Discuss and/or approve a Waiver of the Platting requirement of Zoning Code Section 260 for property in the SE/4, SE/4 Section 15, T17N, R13E located at 6405 E. 151<sup>st</sup> Street South. Erik Enyart, City Planner

VIII. Discuss and/or approve an Earth Change Permit for the Easton Property on the east side of the Armstrong Street Extension. Jared Cottle, City Engineer

IX. Discuss and/or approve action on Earth Change Permit for the Lot 3, Block 1, Jade Crossing. Jared Cottle, City Engineer

X. Discuss and/or approve action on an Earth Change Permit for Bixby Lumber. Jared Cottle, City Engineer

XI. Discuss and/or approve authorizing City Attorney to prepare necessary Ordinances and Resolutions necessary to amend the adopted Building Codes. Bea Aamodt, Public Works Director

XII. Discuss and/or approve authorizing City Attorney to prepare necessary Ordinances and Resolutions necessary to amend the adopted Electrical Codes. Bea Aamodt, Public Works Director

XIII. Discuss and/or approve the acquisition of a 2009 Sterling Model LT 8500 Dump Truck from Freightliner at a cost of \$88,232.00. Bea Aamodt, Public Works Director

XIV. Discuss and/or approve nuisance abatement at 9 & 11 W. Dawes Avenue (Bob Piercy-Owner), debris, discarded

appliances in alley behind business in an amount not to exceed \$1,500.00. Mike Webster

- XV. Discuss and/or approve appointment of a representative to the Urban County CDBG Policy Committee. Micky Webb
- XVI. Presentation of proclamation recognizing the 35<sup>th</sup> annual National Volunteer Week, April 27 through May 3, 2008. Mayor Bowen
- XVII. Discuss and/or approve Fire Department to lease two (2) Pierce Pumpers on a seven year lease at a total cost per year in the amount of \$143,865.84. Fire Chief, Steve Abel
- XVIII. Discuss and/or approve purchase of new vehicle for Fire Department in the amount of \$31,302 to replace dodge pickup used for Regal Plaza, Parking Garage and Grass Truck. State Bid pricing. Fire Chief, Steve Abel
- XIX. Discuss and/or approve Fire Department purchase of one MSA Evolution 5200HD2 Thermal Imaging Cameras, and assorted accessories, heat seeker plus quick-temp truck mounted charger, two batteries, retractable lanyard wrist strap, sun shroud disposable display covers, reflective label, I.D. Kit. Total price of \$9,922.00 from Casco Industries. Fire Chief, Steve Abel
- XX. Discuss and/or approve awarding a contract to the lowest bidder for demolition or removal at 101 W. McKennon for 151<sup>st</sup> Street widening project. Jim Coffey, JKC Enterprises
- XXI. Discuss and/or approve appointment of Ike Shirley as Emergency Management Director. Mayor Bowen
- XXII. Recess Regular Meeting and Enter Executive Session, Mayor Bowen

XXIII. EXECUTIVE SESSION:

- a. Discuss the purchase of easements on real property pursuant to 25 O.S. Sec. 307 (b) 3.
- b. Discuss the purchase of real property pursuant to 25 O.S. Sec. 307 (b) 3.
  - 1. *Harris Properties:*  
Corner of Riverside and East 151<sup>st</sup> Street.
  - 2. *Smith Property:*  
117 East 151<sup>st</sup> Street.
  - 3. *AT&T:*  
Corner of 151<sup>st</sup> Street and S. Memorial.
- c. Discuss the proposed contract with I.A.F.F. (International Association of Fire Fighters) Local #2651 pursuant to 25 O.S. Sec. 307 (b) 2.
- d. Discuss the proposed contract with F.O.P. (Fraternal Order of Police) pursuant to 25 O.S. Sec. 307 (b) 2. Mayor Bowen

XXIV. Exit Executive Session and Reconvene Regular Meeting.  
Mayor Bowen

XXV. Take any necessary action in regard to the purchase of easements on real property.  
Mayor Bowen

XXVI. Take any necessary action in regard to the purchase of real property for:

- 1. *Harris Properties:*  
Corner of Riverside and East 151<sup>st</sup> Street.
- 2. *Smith Property:*  
117 East 151<sup>st</sup> Street.
- 3. *AT&T:*  
Corner of 151<sup>st</sup> Street and S. Memorial Dr.  
Jim Coffey, JKC Enterprises

XXVII. Take any necessary action in regard to the proposed contract with the I.A.F.F. (International Association of Fire Fighters) Local #2651.  
Phil Frazier

- XXVIII. Take any necessary action in regard to the proposed contract  
with the F.O.P. (Fraternal Order of Police). Phil Frazier
- XXIX. New Business Mayor Bowen
- XXX. Adjournment Mayor Bowen

Dated this 11th day of April, 2008 at 3:00 p.m., at City Hall,  
116 W. Needles, Bixby, Oklahoma.

Respectfully Submitted,

Cheryl Sasser  
City Clerk

**BIXBY PUBLIC WORKS AUTHORITY**

Board of Trustees  
Council Chambers

116 W. Needles, Bixby, OK 74008

April 14, 2008

Time: Following City Council Meeting

CALL TO ORDER

Chairman Bowen

ROLL CALL

City Clerk

**CONSENT AGENDA**

CITY CLERK'S REPORT

Consider and approve:

- a) Minutes of 03/24/08 City Council Meeting.
- b) Bill Printout.
- c) Advertise for bids for Janitorial Services for cleaning Dawes Office Suites.
- d) Advertising for bids for employee health, dental and life insurance.
- e) Purchase order in the amount of \$12,500.00 to purchase fuel.
- f) Purchase order in the amount of \$4,240.00 to purchase chemicals from Brenntag Southwest for the North Lagoon.
- g) Payment in the amount of \$1,685.00 to American Water Works for annual dues 2007-2008.
- h) Payment in the amount of \$3,220.00 to Accurate Labs for chemicals.
- i) Payment in the amount of \$10,120.46 to B. Ethridge for fuel.
- j) Payment in the amount of \$10,883.90 to B. Ethridge for fuel.
- k) Payment in the amount of \$8,882.91 to B. Ethridge for fuel.

- l) Payment in the amount of \$93,141.25 to BOK for Bond Series 2002.
- m) Payment in the amount of \$64,067.50 to BOK for Bond Series 2001.
- n) Payment in the amount of \$2,710.75 to Cross & Robinson for Financial Statements.
- o) Payment in the amount of \$1,813.12 to Dataflow for 48hr Notices and Disconnect Notices.
- p) Payment in the amount of \$1,882.70 to Haynes Equipment for Install Soft Start to Water System.
- q) Payment in the amount of \$1,593.56 to Hand Electric for repairs and parts for damaged meters.
- r) Payment in the amount of \$1,438.00 to TYLER Technologies for Annual Software Maintenance 4/1/08 – 3/31/08.

### **REGULAR MEETING**

- I. Discuss and/or approve on Change Order #1 for the Public Reception Area for the Dawes Building Renovation in the amount of \$4,335.00. Jared Cottle, City Engineer
- II. Discuss and/or approve on Change Order #2 for the Dawes Building Renovations to provide for a conference room on the east side of the building in the amount not to exceed \$15,000.00. Micky Webb
- III. Discuss and/or approve obtaining quotes to relocate 2” waterline located at 16523 E. 171<sup>st</sup> Street in Leonard. Bea Aamodt, Public Works Director
- IV. Discuss and/or approve survey for Bixby citizens in regard to water plant issues. Councilor Tom Daniels

V. New Business

Mayor Bowen

VI. Adjournment

Mayor Bowen

Dated this 11th day of April, 2008 at 3:00 p.m., at City Hall,  
116 W. Needles, Bixby, Oklahoma.

Respectfully Submitted,

Cheryl Sasser  
City Clerk