

CITY COUNCIL MEETING
COUNCIL CHAMBERS
116 W. Needles, Bixby, OK 74008
April 13, 2009 6:00 P.M.

CALL TO ORDER

CHAIRMAN BOWEN

ROLL CALL

CITY CLERK

CONSENT AGENDA

CITY CLERK'S REPORT

Consider and approve:

- a) Minutes of 3/23/09.
- b) Bill Claim Register.
- c) Purchase order to Direct Communications in the amount of \$3,585.00 for repairs to camera located at Cemetery Hill. Camera was hit by lightening.
- d) Annual software maintenance with INCODE in the amount of \$3,019.00.
- e) Accepting Water Line Easement from New Beginnings Baptist Church on 151st between Harvard and Yale.
- f) Acknowledge receipt of Permit No. SL000072090075, Chisholm Ranch & Chisholm Ranch Villas, Sewer Line Extension, Facility No. s-20438.
- g) Acknowledge receipt of Permit No. SL000072090212, 101 Memorial Square, Sewer Line Extension, Facility No. s-20438.
- h) Acknowledge receipt of Permit No. WL000072090211, 101 Memorial Square, Water Line Extension, Facility No. 1020406.
- i) Purchase order in the amount of \$5455.00 to Signal Tech for Antenna & Communication related equipment.
- j) Purchase Order in the amount of \$1,716.00 to Oklahoma Police Supply to purchase 3 handguns for reserve police officers.
- k) Purchase Order in the amount of \$3,500.00 via Asset Forfeiture funds to State of Oklahoma "Department of Central Services to purchase a 30' tow-able travel trailer.
- l) Purchase Order in the amount of \$3,500.00 to Oklahoma Police Supply for uniforms and equipment for three newly hired reserve officers from our Capital Improvement account.
- m) Purchase Order in the amount of \$1,649.97 to Special Opts for the purchase of three ballistic vests for three newly hired reserve officers via Ballistic Vest Grant.

- n) Renewing janitorial contract with Jani-King Cleaning Services for a 3-year period for City Hall and Police Department in the amount of \$1,500.00/month.
- o) To receive quotes for general liability, property and casualty insurance.
- p) Request from The Bixby Optimist Club to waive all applicable licensing and vendor fees and permit fees for the Annual Green Corn Festival to be held June 25, 26 & 27, 2009.
- q) Request from The Bixby Optimist Club for the streets to be closed during the annual Green Corn Festival to be held on June 25, 26 & 27, 2009.
 - Monday, June 22, 8am through June 30, 2009, 12:01am-Carnival Area.
Cabaniss, between Needles and McKennon.
 - Thursday, June 25 & Friday, June 26, 4:00pm through 12:00am and June 27, 8:00am through 12:01pm.
Dawes, between Armstrong and Cabaniss.
Breckenridge, between Cabaniss and "A" Street.
 - **"Street closed to through traffic"** sign will be placed at Breckenridge and Kidd allowing access by all business and residential occupants of that portion of the street from Breckenridge and Kidd to Breckenridge and Cabaniss.
 - Saturday, June 27, 8:00am through 5:00pm – Tractor Pull.
Montgomery, between Dawes and Breckenridge.
Dawes, between Armstrong and Montgomery.
Dawes to be used for parade route and walkway to tractor pull.
 - Saturday, June 27, 8:00am through 5:00pm – Tractor Pull, off loading and staging area.
Stanley, between Stanley and Dawes and Stanley and Breckenridge.
 - Saturday, June 27th, 8:00am through 12:00pm – Car Show
Armstrong between Breckenridge and Needles.
 - Saturday, June 27, 9:00am, the parade will assemble at the High School parking lot. At 10am, the parade will proceed North on Riverview to Dawes, then West on Dawes to Kidd, then North on Kidd to 151st Street, then East on 151st Street to Riverview, then South on Riverview to the High School parking lot. After the parade, a **"Street closed to through traffic"** sign will be placed at Dawes and Stanley.
All residents in the closed area will have access to their homes.

All streets and parking lots will be open by Sunday morning for Church traffic.

- r)** Request from The Bixby Optimist Club to waive all applicable fee's and permits for the Annual Fishing Derby at Lake Bixhoma on May 16, 2009.
- s)** Payment in the amount of \$1,098.38 to American Waste Control for various dumpsters at Cemetery and Maintenance Garage.
- t)** Payment in the amount of \$7,574.50 to Architects Collective for Fire Station #1.
- u)** Payment in the amount of \$88,312.50 to Oklahoma Corporate Trust for GO Bonds 2000 & 1999.
- v)** Payment in the amount of \$4,103.67 to BTC Broadband for Enhanced 911 Services.
- w)** Payment in the amount of \$8,423.91 to Builders Unlimited for Fire Station #1 repairs.
- x)** Payment in the amount of \$659,698.14 to Cherokee Builders for Bentley Park.
- y)** Payment in the amount of \$38,008.01 to Citizens Security Bank for Fire Truck Payments and Police Cars Lease.
- z)** Payment in the amount of \$5,654.92 to Cross & Robinson for Professional Services through 2/25/09.
- aa)** Payment in the amount of \$5,000.00 to CGA Engineers for 151st from Memorial to Riverview and Riverview from 161st to 151st.
- bb)** Payment in the amount of \$2,948.67 to Dell Computer Co. for Computers and equipment for the Police Department.
- cc)** Payment in the amount of \$2,001.09 to Estes, Incorporated for chemicals for the ball fields.
- dd)** Payment in the amount of \$4,384.80 to Garver for 131st & Memorial Widening.
- ee)** Payment in the amount of \$63,650.00 to Holloway, Updike & Bellen for Mingo Road Water Transmission Line.
- ff)** Payment in the amount of \$2,543.75 to Tyler Technology for 1st Installment – Invision GASB Module.
- gg)** Payment in the amount of \$3,904.75 to INCOG for Membership Dues and Legislative Consortium Fee for FY 2008/09.
- hh)** Payment in the amount of \$1,875.00 to Mike Ozbun Enterprise, Inc. for repairs to Sub Pump.
- ii)** Payment in the amount of \$83.06 to Jani-King for janitorial equipment.
- jj)** Payment in the amount of \$9,500.00 to J & K Coffey Enterprises for 131st, 161st & FEMA Projects.
- kk)** Payment in the amount of \$1,400.00 to L&M Cleaning for clean and waxing Fire Department Floors at Station #2.

- ll)** Payment in the amount of \$6,158.88 to TimeClock Plus for licenses, contract and reader.
- mm)** Payment in the amount of \$3,991.09 to Newman Signs for various signs at Street Department.
- nn)** Payment in the amount of \$2,412.66 to OSBI for AFIS Fees & Forensic Fees collected.
- oo)** Payment in the amount of \$3,360.00 to PDG, Inc. for Bentley Park Project.
- pp)** Payment in the amount of \$5,918.75 to R.D. Flanagan & Associates for Hazard Mitigation Plan Update.
- qq)** Payment in the amount of \$3,239.00 to Terracon for Bentley Park Project and N. Armstrong Street Extension.
- rr)** Payment in the amount of \$4,771.55 to Watkins Sand for Fry Ditch and Bixhoma Lake.
- ss)** Payment in the amount of \$74,120.40 to Yocham Enterprise for Armstrong Street Extension.
- tt)** Payment in the amount of \$2,062.34 to U.S. Postmaster for 1st Qtr. City Newsletter.
- uu)** Payment in the amount of \$9,955.00 to SignalTek for 121st & Memorial Solar Powered Sign & Equipment for Fire Station #2.
- vv)** Payment in the amount of \$7,000.00 to IRR Capital Markets for consulting fees.
- ww)** Applying for COPS Hiring Recovery Program for 4 additional Police Officers.

REGULAR MEETING

- I. Presentation of Resolution to Councilor Joe Williams and Councilor Tom Daniels for their years of service to the community of Bixby.
Mayor Bowen
- II. Initial public meeting to receive input on 2009/2010 budget.
Rebecca Byers, City Treasurer
- III. Discuss and/or approve recommendation that Chief Ike Shirley would be the Board member to the E911 Regional Board and Lisa Thomas would be the alternate.
Micky Webb
- IV. Discuss and/or approve Memorandum of Understanding for participation in the 2009 Byrne Justice Assistance Grant (JAG) program.
Chief Ike Shirley
- V. Discuss and/or approve Authorize advertising for bids the 2006 Bond- 151st Street Widening Project. Jared Cottle, City Engineer

- VI. Discuss and/or take action on an Earth Change Permit for Legends Car Wash. Jared Cottle, City Engineer
- VII. Discussion and possible action to accept a General Utility Easement from TTCU in Lot 2, Block 1, Bixby Crossing. Erik Enyart, City Planner
- VIII. Discussion and possible action to direct staff to prepare possible amendments to the Zoning Code concerning carport regulations and arrange for a Public Hearing on the matter before the Planning Commission. Erik Enyart, City Planner
- IX. Discussion and possible action on a recommendation from the Architectural Committee to develop an amendment to City Code 5-5D-16 pertaining to enforcement of unpermitted signs in street rights-of-way. Erik Enyart, City Planner
- X. Discuss and/or approve amending Ordinance #553 in reference to Fishing License. Phil Frazier
- XI. Consider or approve Easton Property exchange subject to final title approval. Phil Frazier
- XII. Discuss and/or approve recommendation to appoint Michael Wisner to the Planning Commission to replace Steve Sutton. Mayor Bowen
- XIII. New Business Mayor Bowen
- XIV. Adjournment Mayor Bowen

Dated this 8th day of April, 2009 at 4:30 p.m., at City Hall, 116 W. Needles, Bixby, Oklahoma.

Respectfully Submitted,

Cheryl Sasser
City Clerk

BIXBY PUBLIC WORKS AUTHORITY

Board of Trustees

Council Chambers

116 W. Needles, Bixby, OK 74008

April 13, 2009

Time: Following City Council Meeting

CALL TO ORDER

Chairman Bowen

ROLL CALL

City Clerk

CONSENT AGENDA

CITY CLERK'S REPORT

Consider and approve:

- a) Minutes of 3/23/09.
- b) Bill Claim Register.
- c) Purchase order in the amount of \$5,000.00 to Water Products for the purchase of materials for emergency repairs.
- d) Purchase Order in the amount of \$5,000 to Water Products for Plumbing supplies.
- e) Purchase Order in the amount of \$3,650 to Water Products for 3/4 X 5/8 Neptune meters.
- f) Renewing janitorial contract with L&M Cleaning Services for the Dawes Office Building in the amount of \$1,000.00/month.
- g) To receive quotes for general liability, property and casualty insurance.
- h) Payment in the amount of \$1,541.94 to American Waste Control for dumpsters at Maintenance Garage.
- i) Payment in the amount of \$148,296.13 to Bank of Oklahoma for Revenue Bonds, 2001 & 2002.
- j) Payment in the amount of \$4,635.19 to B. Ethridge for fuel.
- k) Payment in the amount of \$6,058.39 to Clifford Power Systems for service calls and maintenance repairs.
- l) Payment in the amount of \$5,654.92 to Cross & Robinson for Professional Services through February 25, 2009.
- m) Payment in the amount of \$76.95 to Dell Computers for power supply.
- n) Payment in the amount of \$1,248.00 to Mike Ozbun Enterprise for submersible pump.
- o) Payment in the amount of \$1,500.00 to Jani-King for cleaning of City Hall.
- p) Payment in the amount of \$1,000.00 to L&M Superior Cleaning Service for cleaning Dawes Office Building.
- q) Payment in the amount of \$19,192.34 to Water Products for supplies for maintenance building.

REGULAR AGENDA

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| I. | New Business | Mayor Bowen |
| II. | Adjournment | Mayor Bowen |

Dated this 8th day of April, 2009 at 4:30 p.m., at City Hall, 116 W. Needles, Bixby, Oklahoma.

Respectfully Submitted,

Cheryl Sasser
City Clerk