

**CITY OF BIXBY**  
COUNCIL MEETING  
COUNCIL ROOM  
116 W. Needles, Bixby, OK 74008  
March 26, 2007                      7:00 P.M.

CALL TO ORDER

Chairman Bowen

ROLL CALL

City Clerk

**CONSENT AGENDA**

CITY CLERK'S REPORT

Consider and approve:

- a) Minutes from 2/26/07
- b) Minutes from 3/12/07
- c) Blanket Purchase Orders for April, 2007
- d) Purchase Order in the amount of \$5,000.00 to spray weeds at existing Quads, Keys Field and other parks as needed.
- e) Purchase order for \$3,000.00 to purchase aggregate base for street department.
- f) Purchase order for \$3,500.00 for mosquito spraying chemicals.
- g) Declare the following vehicles and equipment as surplus:
  - a)** 1989 Chevy 1-ton truck vin#1GBJR34KXKJ124639
  - b)** 1985 Ford Lift truck vin#1FTEF14N5FKB43149
  - c)** 1969 Cat Road Grader vin#89J424
  - d)** 1980 J. Deere Tractor vin#276837 Model #JD301A
- h) Approve proposal for Traffic Engineering Consultants to provide Signal Warrant Analysis at 115<sup>th</sup> Street & Memorial Drive in the amount of \$1,000.00.
- i) Payment to Atlas General Contractors, LLC in the amount of \$124,125.00.
- j) Contracting with Crossroads Communications to assist in promoting the City at the ICSC Convention with concentration on advance planning to include pre-

scheduled meetings with targeted businesses and plans for follow-up in the amount not to exceed \$1,500.00.

Crossroads Communications will undertake their own travel and registration expenses for attending the ICSC Convention.

- k) Endorsement of Bixby Public Works Authority employment contracts for the following employees:
  - Michael Webster, Assistant City Manager
  - Maria Aamodt, Public Works Director
  - Anthony Stephens, Police Chief
  - Steven Abel, Fire Chief
  - Patricia Richey, Economic Development Director
  - Cheryl Sasser, City Clerk
  - Rebecca Byers, City Treasurer
  - Phil Frazier, City Attorney
- l) Free Landfill Days for the Citizens of Bixby, scheduled for Saturday, April 21, 2007 through Saturday, April 28, 2007.

### **REGULAR AGENDA**

- I.** Discuss and/or approve the use of Washington Irving Park on May 17, 2007, June 21, 2007 and July 19, 2007 for the Bixby Chamber of Commerce to host “Third Thursday Party in the Park” from 5:00 pm – 10:00 pm. Request for waiver of fees.  
Lisa Narvakal, Bixby Chamber of Commerce
- II.** Discuss and/or approve use of Washington Irving Park on June 7, 2007 for the Bixby Chamber of Commerce “Taste of Bixby” from 4:00 pm to 8:00 pm. Request for waiver of fees.  
Lisa Narvakal, Bixby Chamber of Commerce
- III.** Discuss and/or approve an Earth Change Permit for QuikTrip auxiliary driveway. Jared Cottle, Acting City Engineer
- IV.** Discuss and or take action on request of the Bixby Optimist Club for approval to use the park and a waiver of fees for hosting a Safety Fair at Washington Irving Park on April 21, 2007.  
Don Crall, Bixby Optimist President

- V.** Discuss and or action on an ordinance to clarify the policy of prohibiting trees to be planted in public utility easements and rights-of-way. Micky Webb
- VI.** Consider and or take action to formally request that the feasibility of a low-water dam on the Arkansas River in the area around Memorial be included in the study for federal funding. Mayor Bowen
- VII.** Recommendation to the City Council from the Planning Commission concerning action to review and update the Comprehensive Plan. Jim Coffey, City Planner
- VIII.** Discuss and/or approve an Amended Final Plat for Fiddlers Creek. Jim Coffey, City Planner
- IX.** First reading of an Ordinance for Supplemental Zoning PUD 54 on property located in North Heights, 118<sup>th</sup> & Memorial, Jiffy Lube, applicant. Jim Coffey, City Planner
- X.** First reading of an Ordinance for Supplemental Zoning PUD 55 on property located North of 151<sup>st</sup> Street, East of Sandusky, adjacent to Auberge' I, and known as Auberge' II, Westec Properties, applicant. Jim Coffey, City Planner
- XI.** First Reading of an Ordinance for Supplemental Zoning PUD 56 on property located North of 146<sup>th</sup> Street and East of Memorial, known as South Village, M & B Properties LLC, applicant. Jim Coffey, City Planner
- XII.** Discuss and/or approve to vacate a utility easement on the rear of Lot 9, Block 1, Woodcreek Subdivision, addressed 11220 S. 72<sup>nd</sup> East Ave. Jim Coffey, City Planner
- XIII.** Discuss and/or approve an amendment to the Deed of Dedication and Restrictive covenants of the "Legends" Subdivision, located north 111<sup>th</sup> Street and West of Mingo. Jim Coffey, City Planner

- XIV.** Discuss and/or approve contract with JKC Enterprises, LLC for acquisition, grant administration and planning consulting services. Micky Webb
- XV.** Discuss and/or approve an economic impact study of the new Bentley Park. Vice Mayor Tom Daniels
- XVI.** Discuss and/or approve a Resolution supporting Senate Bill 605, Local Fire Protection District Act. Mayor Bowen
- XVII.** Executive Session:  
     **a)** City Manager's performance evaluation pursuant to 25 O.S. Sec.307(b)1. Mayor Bowen
- XVIII.** Action in regard to the City Manager's contract including but not limited to approving endorsement of Bixby Public Works Authority employment contract. Mayor Bowen
- XIX.** New Business Mayor Bowen
- XX.** Adjournment Mayor Bowen

Dated this 23rd day of March, 2007 at one o'clock PM, at City Hall, 16 W. Needles, Bixby, Oklahoma.

Respectfully Submitted,

Cheryl Sasser  
 City Clerk

***Bixby Public Works Authority***  
Board of Trustees  
Council Chambers  
116 W. Needles, Bixby, OK 74008  
March 26, 2007  
Time: Following City Council Meeting

CALL TO ORDER

Chairman Bowen

ROLL CALL

City Clerk

**CONSENT AGENDA**

CITY CLERK'S REPORT

Consider and approve:

- a) Minutes from 2/26/07
- b) Minutes from 3/12/07
- c) Blanket Purchase Orders for April, 2007
- d) Employment contracts for the following city employees performing job responsibilities on behalf of the Authority:  
Michael Webster, Assistant City Manager  
Maria Aamodt, Public Works Director  
Anthony Stephens, Police Chief  
Steven Abel, Fire Chief  
Patricia Richey, Economic Development Director  
Cheryl Sasser, City Clerk  
Rebecca Byers, City Treasurer  
Phil Frazier, City Attorney
- e) Free Landfill Days for the Citizens of Bixby, scheduled for Saturday, April 21, 2007 through Saturday, April 28, 2007.

**REGULAR AGENDA**

- I. Discuss and/or approve on the following user agreements:

- a) Bixby Round-Up Club
- b) Bixby Baseball
- c) Bixby Softball
- d) Bixby Soccer

Micky Webb

- II. Discuss and/approve action on contract with the city manager including but not limited to approval of employment contract for the city manager who performs job responsibilities on behalf of the Authority. Mayor Bowen
- III. New Business Mayor Bowen
- IV. Adjournment Mayor Bowen

Dated this 23rd day of March, 2007 at one o'clock PM, at City Hall, 16 W. Needles, Bixby, Oklahoma.

Respectfully Submitted,

Cheryl Sasser  
City Clerk